

VILLAGE OF NEW GLARUS - VILLAGE BOARD PROCEEDINGS REGULAR MEETING

Village Hall Board Room

319 2nd Street New Glarus, WI

Zoom Meeting Link: <https://us02web.zoom.us/j/83138349662>

12/19/2023

7:00 P.M.

7:00 P.M. PUBLIC HEARING – Water System Improvements and Intent to Apply for USDA Rural Development Funding Assistance

Regular Meeting [Immediately following Public Hearing]	Page #
1. Call to Order – Please Silence All Cell Phones	
2. Approval of agenda	
3. Public appearances and citizen comments on items not listed on this agenda. [Items will not be debated or acted upon at this meeting but will be referred to the proper staff/committee if action is required.] – <i>Please keep comments to 3 minutes</i>	
4. Approval of Consent Agenda	
A. Approval of Minutes of 12.5.23 Regular Meeting	11
B. Approval of Claims	13
C. November 2023 Police Report	17
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F. Operator License for Amber Mall	
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C. Consideration/Discussion: 2024 Goals	54
D. Consideration/Discussion: Use of Building Sinking Funds for Village Hall Furnace Replacement	56
6. Public Works and Safety	
A. Consideration/Discussion: Temp. Class “B” fermented malt beverage license application for NGFD Sportman’s Banquet 2/3/2024	57
B. Consideration/Discussion: Stop Sign at 4 th Avenue & 6 th Street	
C. Consideration/Discussion: Stop Signs at 10 th Avenue & Durst Road	
7. Parks and Recreation	
A. Consideration/Discussion: Candy Cane Park Inclusive Playground Project	61
B. Consideration/Discussion: Parks & Recreation Director Job Description	63
8. Personnel and Finance	
A. Consideration/Discussion: Police Chief Straight Pay Hours	65
9. President’s Report	
A. Consideration/Discussion: Committee Appointments	66
10. Announcement: The Village Board Will Adjourn into Closed Session Pursuant to Wisconsin State Statute 19.85(1)(e): Deliberating or negotiating the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and may reconvene to open session pursuant to State Statute 19.85 (Property Purchase)	
11. The Board may take action as a result of the closed session	
12. Adjournment	

Roger Truttman, President

AGENDA POSTED: N.G. Village Hall 12/15/2023
 N.G. Post Office 12/15/2023
 Bank of New Glarus 12/15/2023

Kelsey Jenson, Clerk

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE VILLAGE CLERK FOR ASSISTANCE AT 527-2510

Village Board Meeting Notes

December 19, 2023

Public Hearing:

Water System Improvements and Intent to Apply for USDA Rural Development Funding Assistance: Amy Bares with Town & Country will provide a presentation on the proposed water reservoir project and application for the USDA loan.

Consent Agenda:

Approval of Minutes of 12/5 Regular Meeting: The minutes are included in the packet for consideration.

Approval of Claims: The claims lists are included in your packet and include: ACH for payroll expenses, health insurance; e-check for life insurance; journal entry for utilities; payroll vouchers 17777 to 17802 totaling \$35,441.74; and checks 42652 to 442698 totaling \$58,767.08.

November 2023 Police Report: The report is included in the packet for consideration.

November 2023 Financials: The financial report is included in the packet for consideration.

November 2023 Building Inspection Report: The report is included in the packet for consideration.

Operator License for Amber Mall: This application was recommended for approval by Village staff.

New Business:

Consideration/Discussion: Liquidity, Sinking Fund, and Investment Policies: A staff memo is included in the packet, in addition to Trustee Thomson's memo.

Consideration/Discussion: Ehlers Investment Services: A summary of Ehlers investment services is included in the agenda packet.

Consideration/Discussion: 2024 Goals: The Village's 2023 goals have been updated for 2024, with updated initiatives for staff to work on throughout the year, as well as metrics to measure progress.

Consideration/Discussion: Use of Building Sinking Funds for Village Hall Furnace Replacement: Since the beginning of the cold weather season, the Village Hall furnace has not been functioning correctly. After several failed attempts of repair, staff request the use of the Building Sinking Funds to replace it. The quote provided by Monroe Heating & Sheet Metal is \$3,346 for the furnace replacement. The Building Sinking Fund currently has \$35,552.

Public Works and Safety:

Consideration/Discussion: Temp. Class "B" fermented malt beverage license application for NGFD Sportman's Banquet 2/3/2024: This application for a temporary license was reviewed at the December 13, 2023 Public Works/Public Safety Committee and recommended for approval.

Consideration/Discussion: Stop Sign at 4th Avenue & 6th Street: Now that 4th Avenue is widened at the intersection at 6th Street, staff have discussed some kind of traffic control at that intersection. The Public Works/Public Safety Committee discussed and recommended a stop sign on 4th Avenue, but after further review, staff think the better location would actually be on 6th Street to allow 4th Avenue traffic to flow continuously like other Avenues in the Village.

Consideration/Discussion: Stop Signs at 10th Avenue & Durst Road: Staff recommend replacing the yield sign on 10th Avenue with two stop signs on either side of the intersection to make that intersection safer.

Parks and Recreation:

Consideration/Discussion: Candy Cane Park Inclusive Playground Project: A staff memo is included in the agenda packet to update the Village Board on the Candy Cane Park project.

Consideration/Discussion: Parks & Recreation Director Job Description: A job description is provided in the agenda packet for the Parks & Recreation Director position. Megan Buol has agreed on to take over recreation duties in addition to her role managing the pool. This job description encapsulates the updated job duties.

Personnel and Finance:

Consideration/Discussion: Police Chief Straight Pay Hours: A staff memo is included in the packet for consideration.

President's Report:

Consideration/Discussion: Committee Appointments: An updated committee appointment list is included in the agenda packet for consideration.

Village of New Glarus Water System Improvements

**December 19, 2023
Public Hearing/
Village Board Meeting**



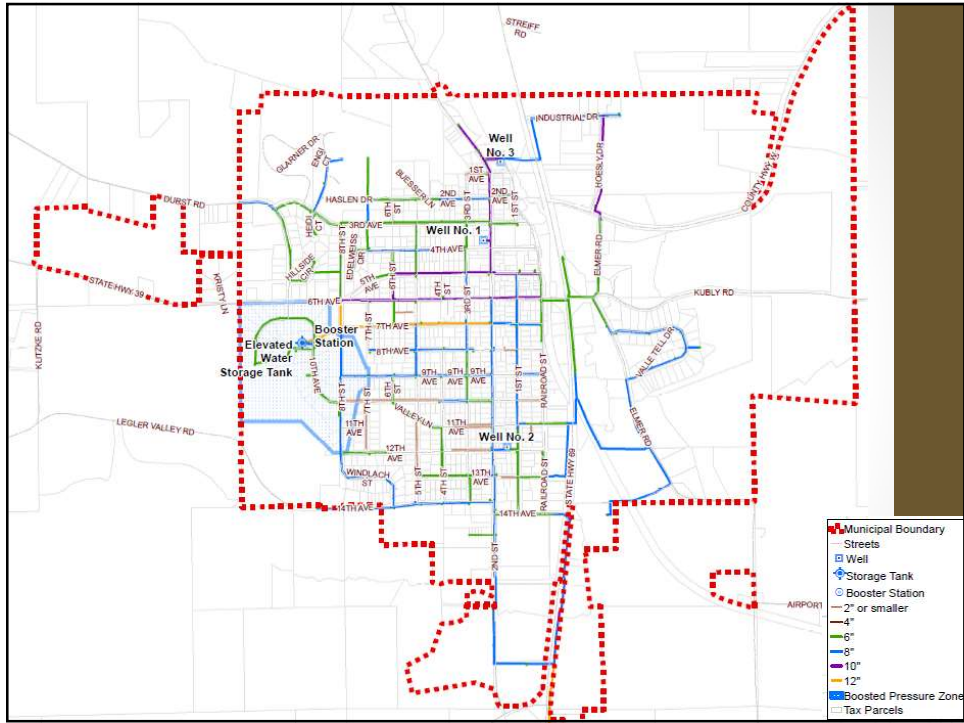
1

Overview of New Glarus Water System

- 952 customers with approximately 41% of water use residential/multi-family and 38% industrial
- Three wells - 530 gpm firm well capacity
- Storage - 300,000-gallon reservoir, built in 1962
 - Maximum storage 282,000 gallons based on overflow elevation
 - Effective storage 221,000 gallons (storage normally available for usage)
- Booster station for small high-pressure zone on west side of Village



2



3

Existing Water Storage



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Need for the Project

- Public Facilities Needs Assessment performed in 2021 to look at water system needs and deficiencies
- Water pumpage and usage data from 2016-2020 analyzed
 - Annual Average water production 267,100 gallons per day (gpd), highest in 2016 at 302,000 gpd
 - Maximum days ranged from 388,000 to 512,000 gpd
 - Current industrial demand is approximately 100,000 gpd
- Existing storage capacity (221,000 gallons) is less than Average Day Demand
- Minimum storage capacity for reliability should be equal to the average daily pumpage for the system



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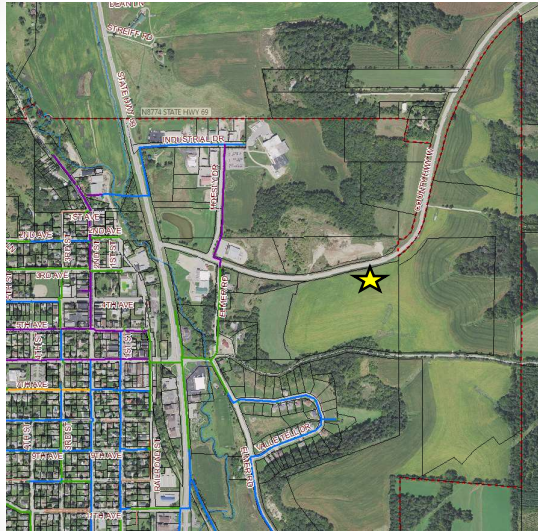
Planned Improvements

- New 300,000-gallon water storage reservoir
- Water main connection for new tank
- Replacement of Supervisory Control and Data Acquisition (SCADA) equipment at existing reservoir, booster station, wells, and public works building



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Planned Reservoir Site



- East side of Village, south of CTH W
- Elevations to similar to existing tank
- Aboveground concrete tank
- Connection to existing water main on Elmer Rd and Hoesly Dr



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Anticipated Environmental Impacts

- No wetlands, waterways, floodplains in this area
- Construction will take place on land already owned or being purchased by the Village or within street/highway ROW
- No impacts anticipated to endangered resources or archaeological/cultural resources given location and prior use
- Minor impacts during construction (traffic, noise, erosion) will be mitigated with temporary controls



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Costs and Funding

- Total Project Costs: \$3.3 Million
 - Includes storage tank, site work, water main, SCADA improvements, engineering, administrative, legal, contingency, and costs associated with obtaining funding and interim financing
- Funding Sources
 - \$1M Appropriation – EPA Community Grant
 - Plan to apply for USDA Rural Development Loan for remaining costs – 40 year loan term
- Rate Impacts
 - Rate Case planned, Impact Fees will be applied for future development



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Project Schedule

Milestone	Date
Finalize Land Purchase	Winter 2023
USDA Loan and EPA Grant Application	December 2023
Project Bid	January 2023
Construction Start Date	Spring 2024
Tank in Service	Fall/Winter 2024
Final Completion/Closeout	Summer 2025



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VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
12/5/2023

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. and made an announcement to silence cell phones.

PRESENT: Michael Bell, Larry Stuessy, Peggy Kruse, Chuck Phillipson, Mike Marty, Gof Thomson and Roger Truttman.

ALSO PRESENT: Troy Maggied (SWWRPC), Amy Trumble (Library Director), Joe Cockroft (Public Works Director), Lauren Freeman (Village Administrator), Kelsey Jenson (Clerk-Treasurer)

APPROVAL OF AGENDA: Motion by Chuck Phillipson, second by Michael Bell to approve the 12.5.23 agenda. Motion carried (7-0).

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Trustee Thomson thanked staff who worked at the Lions Club stand during the recent Christkindli Market.

CONSENT AGENDA: Motion by Larry Stuessy for approval of the consent agenda, second by Michael Bell. Motion carried (7-0).

APPROVAL OF MINUTES OF 11.21.23 Regular Meeting

APPROVAL OF CLAIMS: The claims lists were presented to the Board and include: ACH for payroll expenses, credit card; wire for power bill; payroll vouchers 17753 to 17776 totaling \$35,143.25; and checks 42621 to 42651 totaling \$405,523.18.

UNFINISHED BUSINESS:

Consideration/Discussion: Southwest Wisconsin Regional Planning Commission (SWWRPC) Proposal for Tax Increment District (TID) Plan: Motion by Michael Marty to approve the SWWRPC Proposal for TID Plan, second by Gof Thomson. Motion carried (6-1).

NEW BUSINESS:

Consideration/Discussion: Resolution 23-39 Appointment of Election Officials: Motion by Larry Stuessy to approve R23-39 with changes from Board, second by Michael Marty. Motion carried (7-0).

PUBLIC WORKS AND SAFETY: None.

PARKS AND RECREATION: None.

PERSONNEL AND FINANCE:

Consideration/Discussion: Village Investment Policy/Sinking Funds: No Board action was taken.

PRESIDENT'S REPORT: None.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 8:04 p.m.

– Kelsey Jenson,
Clerk-Treasurer

For more details on agenda items, please visit newglarusvillage.com to view the meeting agenda packet. A recording of the meeting is also available on the Village of New Glarus YouTube Channel.

Report Criteria:

Report type: Summary

Check.Check Issue Date = 12/20/2023

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	436.95
12/23	12/20/2023	42653	1165	BAKER & TAYLOR BOOKS	330.06
12/23	12/20/2023	42654	1255	BLANCHARDVILLE CO-OP	2,234.36
12/23	12/20/2023	42655	4395	BOLEY TREE & LANDSCAPE CARE	3,554.32
12/23	12/20/2023	42656	4965	CGC INC.	1,736.66
12/23	12/20/2023	42657	5842	CLASSY CLEANERS	1,200.00
12/23	12/20/2023	42658	5605	COAST TO COAST	140.43
12/23	12/20/2023	42659	1540	CRESCENT ELECTRIC SUPPLY	220.56
12/23	12/20/2023	42660	1555	CULLIGAN WATER CONDITIONING IN	19.55
12/23	12/20/2023	42661	6176	DOVE DESIGNS	186.00
12/23	12/20/2023	42662	5293	ENVIRONMENTAL CONSULTING AND	1,600.00
12/23	12/20/2023	42663	1780	FORSTER ELECTRICAL ENG INC	1,735.00
12/23	12/20/2023	42664	6233	FREEMAN, LAUREN	211.61
12/23	12/20/2023	42665	5672	GREEN COUNTY REGISTER OF DEED	30.00
12/23	12/20/2023	42666	1980	HACH COMPANY	439.10
12/23	12/20/2023	42667	6285	HAWKINS, JULIE	85.15
12/23	12/20/2023	42668	5930	HYDROCORP	345.00
12/23	12/20/2023	42669	5827	INFOSEND INC	565.62
12/23	12/20/2023	42670	4906	J&R UNDERGROUND LLC	2,450.21
12/23	12/20/2023	42671	2320	L V LABORATORIES LLC	1,423.50
12/23	12/20/2023	42672	6014	LANTECH SERVICES LLC	42.50
12/23	12/20/2023	42673	5434	LOEFFELHOLTZ, ERICA	182.83
12/23	12/20/2023	42674	2420	MARTELLE WATER TREATMENT	3,167.66
12/23	12/20/2023	42675	5286	MDROFFERS CONSULTING LLC	1,938.00
12/23	12/20/2023	42676	2515	MIDWEST TAPE LLC	569.98
12/23	12/20/2023	42677	6200	NATIONAL PEN CO. LLC	167.94
12/23	12/20/2023	42678	2735	NEW GLARUS WELDING LLC	630.80
12/23	12/20/2023	42679	5111	NEW LIFE PRESS	93.89
12/23	12/20/2023	42680	2745	NEWS PUBLISHING COMPANY INC	285.23
12/23	12/20/2023	42681	6283	NILE XPEDITE SOLUTIONS OF WISCO	1,155.00
12/23	12/20/2023	42682	6168	ODP BUSINESS SOLUTIONS LLC	577.74
12/23	12/20/2023	42683	5313	PERSONNEL EVALUATION INC	25.00
12/23	12/20/2023	42684	6103	PHONES PLUS BIZ INC.	395.00
12/23	12/20/2023	42685	4044	POMP'S TIRE SERVICE INC.	930.48
12/23	12/20/2023	42686	3120	SCHOOL DIST OF NEW GLARUS	368.53
12/23	12/20/2023	42687	5201	SEERA	891.58
12/23	12/20/2023	42688	3210	SPEE-DEE DELIVERY SERVICE INC	236.27
12/23	12/20/2023	42689	3250	STRAND ASSOCIATES INC	18,306.58
12/23	12/20/2023	42690	3255	STREICHER'S	3,792.78
12/23	12/20/2023	42691	6286	SUNSET LAW ENFORCEMENT, LLC	1,569.54
12/23	12/20/2023	42692	4555	SWISS AMERICAN HISTORICAL SOC.	115.00
12/23	12/20/2023	42693	5297	THE O'BRIEN AGENCY LLC	126.00
12/23	12/20/2023	42694	5285	TOTAL INSPECTION SERVICES LLC	421.88
12/23	12/20/2023	42695	3480	UNITED STATES CELLULAR	61.50
12/23	12/20/2023	42696	3991	WE ENERGIES	1,363.29
12/23	12/20/2023	42697	3230	WI STATE LAB OF HYGIENE	28.00
12/23	12/20/2023	42698	6284	XYLEM WATER SOLUTIONS USA INC	2,380.00

M = Manual Check, V = Void Check

Report Criteria:

Check.Check Issue Date = 12/20/2023

<u>GL Invoice Acct</u>	<u>Amt</u>
Total 10:	18,427.35
Total 25:	1,358.02
Total 30:	64.15
Total 40:	26,224.49
Total 45:	804.16
Total 50:	10,116.35
Total 60:	1,766.66
Total 70:	5.90
Grand Totals:	<u>58,767.08</u>

VILLAGE OF NEW GLARUS-CLAIMS PRESENTED -

12/19/2023

CHECK #	PAYEE	DIST.	AMOUNT
ACH	941 Tax	PP# 25	11,862.29
ACH	WI Withholding	PP# 25	2,005.40
ACH	Great-West Retirement	deferred comp-pre tax, PP# 25	701.00
ACH	Great-West Retirement	deferred comp-post tax PP#25	250.00
JE	New Glarus Utilities	utilities	11,362.31
ACH	Employee Trust Funds	January health insurance	34,672.32
e-check	Securian	January life insurance	461.26
	Sub-total		61,314.58

Payroll - paid 12.15.23

17777	Kelsey Jenson	Clerk	1,772.94
17778	Deanna Young	Deputy Clerk	1,448.90
17779	Lauren Freeman	Administrator	2,213.94
17780	Mark Binger	PD	583.69
17781	Chanse Kaczmariski	PD	336.67
17782	Alex Brey	PD	1,662.00
17783	Hunter Krohn	PD	2,095.28
17784	Brian Bennett	PD	1,824.78
17785	Jeff Sturdevant	PD	2,981.42
17786	Molly Hultine	PD	412.77
17787	Ann Lahey	PD	671.26
17788	Joe Cockroft	PW	2,240.73
17789	Kenneth Wolfe	PW	1,784.10
17790	Aaron Funseth	Water Treatment Plant	1,968.20
17791	Matthew Halvorsen	PW	672.46
17792	Jason Borth	Utility	1,985.54
17793	William Kosmeder	Utility	3,036.74
17794	Kevin Funseth	Utility	2,463.22
17795	Beth Heller	Utility	1,264.56
17796	Erica Loeffelholz	Library	1,069.15
17797	Peggy Hammerly	Library	73.48
17798	Brooke Mathews	Library	1,056.23
17799	Amy Trumble	Library	1,238.09
17800	Julie Hawkins	Library	446.81
17801	Amalia Morrison	Library	48.98
17802	Mia Sies	Library	89.80
	Payroll Subtotal		35,441.74

Jeff Sturdevant
Chief of Police
 sturdevant@newglaruspolice.com



Office: 608-527-2145
 Fax: 608-527-2062
 info@newglaruspolice.com

"America's Little Switzerland"

December 7, 2023

To: Administrator Freeman and the New Glarus Public Safety/Works Committee

From: Chief Jeff Sturdevant

Reference: November Monthly Police Report

Here is the summary of the Police Department statistics for last month and the year-to-date calls for service, along with a comparison to last year's numbers.

Types of calls	November 2023	Since Jan 1st	November 2022	Total Last Year
Overall calls for service	300	4146	288	3791
Assist other agencies/departments	41	446	34	528
Incarcerated/Jailed	5	36	3	44
Traffic/Municipal Citations	43	595	30	618
Traffic Warnings	52	982	67	738
Parking Citations	9	196	20	258
Traffic Accidents	7	23	5	42

Notable information or call(s) for service:

- On 11/05/23, an officer observed a vehicle sideswipe another vehicle and then leave the scene. The officer followed the offending vehicle and performed a traffic stop. The driver was subsequently cited for OWI, OAS, Inattentive Driving, Hit and Run and Open Intoxicants. The subject was released to a responsible party.
- On 11/07/23, officers were dispatched to a residence for a suicidal subject who was ultimately placed on an Emergency Detention per Green County Mental Health. The juvenile was transported to a mental health facility.
- On 11/18/23, police arrested a driver for 7th Offense OWI and Possession of Cocaine in a parking lot of a business after they called to complain about said person.



Jeff Sturdevant
Chief of Police
sturdevant@newglaruspolice.com

Office: 608-527-2145
Fax: 608-527-2062
info@newglaruspolice.com

"America's Little Switzerland"

Department Training:

- Chief Sturdevant attended a Supervisory Training held at the Waukesha County Technical College on November 8th.
- The entire Department attended Low Light/Night Firearms In-service Training with the Green County Sheriff's Office.

Hiring Process:

- An update will be given to the committee.

2023 BUDGET TO ACTUAL - NOVEMBER

	2023 Actual to 11/30/2023	2023 BUDGET 12/31/2023	DIFFERENCE OVER/(UNDER) FEBRUARY TO BUDGET	
10-00-41110-000-000	PROPERTY TAXES	728,690	728,950	-260
10-00-41140-000-000	MOBILE HOME TAXES	8,327	9,500	-1,173
10-00-41150-000-000	NG HOME-PAYMENT IN LIEU	30,919	31,000	-81
10-00-41160-000-000	AG USE PENALTY	0	0	0
10-00-41310-000-000	UTILITY TAXES	214,918	235,456	-20,538
10-00-41800-000-000	INTEREST ON TAXES	138	50	88
		982,992	1,004,956	-21,964
10-00-43400-000-000	SHARED TAXES	235,835	235,831	4
10-00-43411-000-000	FIRE INSURANCE DUES	10,133	9,100	1,033
10-00-43520-000-000	STATE AID: POLICE TRAINING	800	500	300
10-00-43521-000-000	STATE AID: OWI GRANT	1,965	0	1,965
10-00-43522-000-000	STATE AID: SEATBELT GRANT	0	0	0
10-00-43523-000-000	STATE AID: 2023 PD GRANT	7,000	0	7,000
10-00-43525-000-000	STATE AID: PD: HWY. SAFETY GRA	0	0	0
10-00-43526-000-000	STATE AID: PD DIGITAL RECORDIN	0	0	0
10-00-43527-000-000	STATE AID: RADIO GRANT	0	0	0
10-00-43528-000-000	STATE AID: 2014 BIKE RODEO GRA	0	0	0
10-00-43529-000-000	STATE AID: SPEED GRANT	6,163	0	6,163
10-00-43530-000-000	STATE AID: STREETS	135,523	135,523	0
10-00-43535-000-000	STATE AID: LRIP	0	0	0
10-00-43540-000-000	STATE AID: COMPUTER	5,139	5,139	0
10-00-43545-000-000	STATE AID: PERSONAL PROP. TAX	12,417	12,417	0
10-00-43546-000-000	STATE AID: VIDEO SERVICE PROVI	5,250	5,250	0
10-00-43553-000-000	STATE AID: OTHER	0	0	0
10-00-43560-000-000	STATE AID: COVID-19 GRANT	0	0	0
10-00-43610-000-000	PAYMENTS FOR MUNICIPAL SERVICE	467	500	-33
10-00-43620-000-000	IN LIEU OF TAX: BICYCLE TRAIL	377	178	199
10-00-43710-000-000	COUNTY AID: ROADS	0	2,000	-2,000
10-00-43720-000-000	COUNTY AID: TOBACCO GRANT	0	0	0
10-00-43810-000-001	FED AID: ALLOCATED ARPA FUNDS	86,261	0	86,261
10-00-43810-000-000	FED GRANT: BULLET PROOF VEST	1,070	0	1,070
		508,399	406,438	101,960
10-00-44110-000-000	LIQUOR LICENSES	8,535	8,800	-265
10-00-44120-000-000	OPERATOR LICENSES	3,155	2,800	355
10-00-44130-000-000	CIGARETTE LICENSES	300	250	50
10-00-44140-000-000	CTV FRANCHISE FEE	22,761	21,750	1,011
10-00-44160-000-000	OTHER LICENSES	65	130	-65
10-00-44210-000-000	BICYCLE LICENSES	4	0	4
10-00-44220-000-000	DOG LICENSES	-62	10	-72
10-00-44310-000-001	BUILDING PERMITS-FENLEY	43,758	10,000	33,758
10-00-44910-000-001	SIGN PERMITS-FENLEY	300	200	100
10-00-44920-000-000	OTHER PERMITS	1,965	1,300	665
10-00-44925-000-000	STREET USE PERMITS	505	800	-295
		81,286	46,040	35,246
10-00-45110-000-000	COURT PENALTIES & COSTS	10,709	11,000	-291
10-00-45120-000-000	PARKING VIOLATIONS	5,840	6,000	-160
10-00-45190-000-000	OTHER ORDINANCE VIOLATIONS	0	0	0
		16,549	17,000	-451
10-00-46110-000-000	CLERKS FEES	15,355	5,000	10,355
10-00-46210-000-000	LAW ENFORCEMENT FEES	10,624	3,000	7,624
10-00-46220-000-000	PUBLIC WORKS FEES	1,518	0	1,518
10-00-46300-000-000	Special Charge - Driveway	0	0	0

2023 BUDGET TO ACTUAL - NOVEMBER

		2023 Actual to 11/30/2023	2023 BUDGET 12/31/2023	DIFFERENCE OVER/(UNDER) FEBRUARY TO BUDGET
10-00-46720-000-000	PARKS	1,854	2,500	-646
10-00-46720-000-001	PARKS: SIGN RENTAL	39,700	25,000	14,700
10-00-46725-000-000	RECREATION CHILD PROGRAMS	1,290	900	390
10-00-46726-000-000	RECREATION ADULT PROGRAMS	37	0	37
10-00-46730-000-000	TRIATHLON	0	0	0
10-00-46735-000-000	SWIMMING POOL	40,453	40,000	453
10-00-46735-000-001	SWIMMING POOL - LESSONS	6,996	6,500	496
10-00-46735-000-003	POOL ADULT PROGRAMS	312	250	62
10-00-46735-000-004	POOL CHILD PROGRAMS	0	0	0
10-00-46736-000-000	SWIM TEAM	5,402	5,300	102
10-00-46737-000-000	BASEBALL: ALL PROGRAMS	6,395	5,500	895
10-00-46738-000-000	GIRLS SOFTBALL	2,589	3,000	-411
10-00-46739-000-000	BASEBALL:DON'T USE	0	0	0
10-00-46740-000-000	VILLAGE HALL	2,250	1,000	1,250
10-00-46745-000-000	OFFICE SPACE RENTS	0	0	0
10-00-46746-000-000	Office Space Rent-Light/Water	2,750	3,000	-250
10-00-46747-000-000	RENTALS: LIBRARY	0	0	0
		137,527	100,950	36,577
10-00-48100-000-000	INTEREST	164,493	5,000	159,493
10-00-48300-000-000	SALES MDSE & SUPPLY	1,029	3,000	-1,971
10-00-48300-000-002	SALES: RECREATION CONCESSIONS	0	0	0
10-00-48400-000-000	INSURANCE RECOVERIES	0	0	0
10-00-48500-000-000	DONATIONS	2,597	0	2,597
10-00-48500-000-001	DONATIONS-POLICE DEPT.	3,579	0	3,579
10-00-48500-000-002	DONATION: PD: COMMUNITY RELAT	3,644	0	3,644
10-00-48500-000-003	DONATIONS: TEAM SHIRT SPONSORS	0	0	0
10-00-48500-000-004	DONATION:WPPI FOR ECONOMIC DEV	0	1,000	-1,000
10-00-48600-000-000	REFUND PRIOR YEAR EXPENSES	4,116	0	4,116
		179,459	9,000	170,459
10-00-49120-000-000	PROCEEDS FROM LONG: TERM DEBT	0	0	0
10-00-49211-000-000	TRANSFER FROM ROOM TAX FUND	0	0	0
10-00-49220-000-000	TRANSFER FROM LIBRARY FUND	0	0	0
10-00-49250-000-000	TRANSFER FROM CHALET FUND	0	0	0
10-00-49260-000-000	TRANS FROM GENERAL FUND	0	0	0
10-00-49263-000-000	TRANSFER FROM DNR GRANT-FOREST	0	0	0
10-00-49300-000-000	SINKING FUNDS APPLIED	0	16,000	-16,000
10-00-49301-000-000	SURPLUS FUNDS APPLIED	0	29,130	-29,130
10-00-49999-000-000	MISCELLANEOUS REVENUE	22	0	22
		22	45,130	-45,108
TOTAL REVENUE		1,906,234	1,629,514	276,720
10-00-51110-110-000	VILLAGE BOARD: SALARIES	5,500	4,500	1,000
10-00-51110-130-000	VILLAGE BOARD: FRINGE BENEFITS	421	344	77
10-00-51110-310-000	VILLAGE BOARD: GENERAL OPERATI	70	150	-80
10-00-51110-320-000	VILLAGE BOARD: PUBLICATIONS	0	0	0
10-00-51110-330-000	VILLAGE BOARD: TRAVEL & TRAINI	0	100	-100
10-00-51120-110-000	C & C: SALARIES	100	2,620	-2,520
10-00-51120-130-000	C & C: FRINGE BENEFITS	8	200	-193
10-00-51120-310-000	C & C: GENERAL OPERATIONS	328	100	228
10-00-51120-320-000	C & C: PUBLICATIONS	173	50	123
10-00-51120-330-000	C & C: TRAVEL & TRAINING	40	400	-360
10-00-51300-310-000	VILLAGE ATTORNEY	10,340	9,000	1,340

2023 BUDGET TO ACTUAL - NOVEMBER

	2023 Actual to 11/30/2023	2023 BUDGET 12/31/2023	DIFFERENCE OVER/(UNDER) FEBRUARY TO BUDGET	
10-00-51300-310-001	VILLAGE ATTORNEY - COURT	10,284	10,734	-450
10-00-51300-310-002	VILLAGE ATTY: TOWN/VILLAGE CBA	0	0	0
10-00-51310-310-000	ORDINANCE CODIFICATION	1,645	6,500	-4,855
10-00-51400-310-000	ADMINISTRATIVE SUPPORT	12,627	10,500	2,127
10-00-51410-110-000	PRESIDENT: SALARIES	3,000	3,000	0
10-00-51410-130-000	PRESIDENT: FRINGE BENEFITS	230	230	0
10-00-51410-310-000	PRESIDENT: GENERAL OPERATIONS	0	0	0
10-00-51410-320-000	PRESIDENT: PUBLICATIONS	0	0	0
10-00-51410-330-000	PRESIDENT: TRAVEL & TRAINING	0	0	0
10-00-51415-110-000	ADMINISTRATOR: SALARIES	38,971	48,450	-9,479
10-00-51415-130-000	ADMINISTRATOR: FRINGE BENEFITS	7,591	18,538	-10,948
10-00-51415-220-000	ADMINISTRATOR: UTILITIES	810	650	160
10-00-51415-310-000	ADMINISTRATOR: GENERAL OPERATI	8,678	2,000	6,678
10-00-51415-320-000	ADMINISTRATOR: PUBLICATIONS	0	0	0
10-00-51415-330-000	ADMINISTRATOR: TRAVEL & TRAINI	1,063	3,000	-1,937
10-00-51420-110-000	CLERK: SALARIES	42,147	47,776	-5,629
10-00-51420-130-000	CLERK: FRINGE BENEFITS	24,661	25,965	-1,303
10-00-51420-220-000	CLERK: UTILITIES	1,091	1,200	-109
10-00-51420-310-000	CLERK: GENERAL OPERATIONS	5,311	4,000	1,311
10-00-51420-320-000	CLERK: PUBLICATIONS	2,515	5,500	-2,985
10-00-51420-330-000	CLERK: TRAVEL & TRAINING	1,320	2,500	-1,180
10-00-51440-110-000	ELECTIONS: SALARIES	2,359	2,445	-86
10-00-51440-130-000	ELECTIONS: FRINGE BENEFITS	0	0	0
10-00-51440-310-000	ELECTIONS: GENERAL OPERATIONS	2,889	3,100	-211
10-00-51440-320-000	ELECTIONS: PUBLICATIONS	187	175	12
10-00-51440-330-000	ELECTIONS: TRAVEL & TRAINING	176	200	-24
10-00-51510-110-000	TREASURER: SALARIES	34,759	39,369	-4,610
10-00-51510-130-000	TREASURER: FRINGE BENEFITS	20,157	21,283	-1,127
10-00-51510-310-000	TREASURER: GENERAL OPERATIONS	10,590	9,500	1,090
10-00-51510-320-000	TREASURER: PUBLICATIONS	198	600	-402
10-00-51510-330-000	TREASURER: TRAVEL & TRAINING	510	1,000	-490
10-00-51520-310-000	INDEPENDENT AUDIT	14,479	15,000	-521
10-00-51530-310-000	PROP ASSESS: GENERAL OPS	19,626	17,750	1,876
10-00-51600-110-000	VILLAGE HALL: SALARIES	101	3,826	-3,725
10-00-51600-130-000	VILLAGE HALL: FRINGE BENEFITS	17	460	-443
10-00-51600-220-000	VILLAGE HALL: UTILITIES	15,551	17,000	-1,449
10-00-51600-291-000	VILLAGE HALL: PURCHASED SERVIC	13,970	16,750	-2,780
10-00-51600-310-000	VILLAGE HALL: GENERAL OPERATIO	3,669	2,000	1,669
10-00-51600-350-000	VILLAGE HALL: REPAIR/EQUIPMENT	2,233	1,000	1,233
10-00-51600-351-000	VILLAGE HALL: REPAIR/BUILDING	8,504	4,000	4,504
10-00-51600-352-000	VILLAGE HALL: REPAIR/GROUNDS	51	500	-449
10-00-51910-310-000	PROPERTY TAX	0	0	0
10-00-51930-310-000	PROPERTY INS: GENERAL OPS	8,000	15,500	-7,500
10-00-51935-310-000	LIABILITY INS: GENERAL OPS	59,322	23,600	35,722
10-00-51950-310-000	UNEMPLOYMENT INS: GENERAL OPS	0	0	0
		396,271	403,065	-6,794
10-00-52100-110-000	POLICE ADMIN: SALARIES	111,088	122,044	-10,956
10-00-52100-130-000	POLICE ADMIN: FRINGE BENEFITS	22,417	33,342	-10,925
10-00-52100-220-000	POLICE ADMIN: UTILITIES	5,667	8,300	-2,633
10-00-52100-240-000	POLICE ADMIN: EQUIPMENT CONTRA	8,791	14,100	-5,309
10-00-52100-310-000	POLICE ADMIN: GENERAL OPERATIO	9,342	7,850	1,492
10-00-52100-310-001	POLICE ADM:GO:FROM DONATIONS	11,618	0	11,618

2023 BUDGET TO ACTUAL - NOVEMBER

		2023 Actual to 11/30/2023	2023 BUDGET 12/31/2023	DIFFERENCE OVER/(UNDER) FEBRUARY TO BUDGET
10-00-52100-310-002	POLICE ADM:GO:COMM. RELATIONS	1,979	0	1,979
10-00-52100-320-000	POLICE ADMIN: PUBLICATIONS	0	0	0
10-00-52100-330-000	POLICE ADMIN: TRAVEL & TRAININ	1,001	2,000	-999
10-00-52100-700-000	POLICE ADM:HWY. SAFETY GRANT	0	0	0
10-00-52120-110-000	POLICE PATROL: SALARIES	132,790	222,456	-89,666
10-00-52120-110-001	POLICE PATROL: SAL:OT&HOLIDAY	34,831	12,734	22,097
10-00-52120-110-002	POLICE PATROL: SALARY:PARTTIME	45,336	17,128	28,209
10-00-52120-110-003	PD PATROL: SAL-2016 SPEED GRAN	0	0	0
10-00-52120-110-004	POLICE PATROL:SALARY OWI GRANT	0	0	0
10-00-52120-110-005	POLICE PAT: SAL: SEATBELT GRNT	0	0	0
10-00-52120-130-000	POLICE PATROL: FRINGE BENEFITS	94,592	139,229	-44,637
10-00-52120-130-001	POLICE PATROL:FB:OT&HOLIDAY	7,176	2,458	4,718
10-00-52120-130-002	POLICE PATROL: FB: PARTTIME	3,468	2,210	1,258
10-00-52120-130-003	PD PATROL: FRINGE-2016 SPEED G	0	0	0
10-00-52120-130-004	POLICE PATROL:FRINGE OWI GRANT	0	0	0
10-00-52120-130-005	POLICE PAT: FRNG: SEATBELT GRT	0	0	0
10-00-52120-310-000	POLICE PATROL: GENERAL OPERATI	22,339	4,600	17,739
10-00-52120-310-001	POLICE PATROL: SWAT	497	500	-3
10-00-52120-310-002	PD PATROL: 2014 BIKE RODEO GRT	0	0	0
10-00-52120-310-003	PD PATROL: 2014 BADGER TRACS	0	0	0
10-00-52120-315-000	POLICE PATROL: FUEL	9,870	12,000	-2,130
10-00-52120-350-000	POLICE PATROL: REPAIR/EQUIPMEN	3,589	6,000	-2,411
10-00-52130-310-000	POLICE INVESTIGATION: GEN OPS	735	1,000	-265
10-00-52140-310-000	POLICE TRAINING: GENERAL OPS	3,387	3,500	-113
10-00-52210-310-000	FIRE SUPPRESSION: GENERAL OPS	71,004	69,971	1,033
10-00-52210-311-000	FIRE SUPPRESSION: HYDRANTS	0	0	0
10-00-52300-310-000	AMBULANCE: GENERAL OPS	45,621	45,621	0
10-00-52400-310-000	BLDG INSPECTION: GENERAL OPS	39,460	9,000	30,460
10-00-52400-310-001	ZONING ADMINISTRATOR	0	0	0
10-00-52500-220-000	EMERGENCY GOV: UTILITIES	175	125	50
10-00-52500-310-000	EMERGENCY GOV: GENERAL OPS	0	75	-75
10-00-52500-320-000	EMERGENCY GOV: PUBLICATIONS	0	0	0
10-00-52500-330-000	EMERGENCY GOV: TRAVEL & TRAINI	0	100	-100
10-00-52500-350-000	EMERGENCY GOV: REPAIR/EQUIPMEN	0	0	0
10-00-52800-310-000	EMPLOYEE SAFETY: GENERAL OPS	1,648	2,250	-602
		688,422	738,592	-50,170
10-00-53100-110-000	STREET ADMIN: SALARIES	25,687	26,476	-789
10-00-53100-130-000	STREET ADMIN: FRINGE BENEFITS	14,250	12,592	1,657
10-00-53100-220-000	STREET ADMIN: UTILITIES	482	630	-148
10-00-53100-310-000	STREET ADMIN: GENERAL OPERATIO	130	300	-170
10-00-53100-330-000	STREET ADMIN: TRAVEL & TRAININ	0	1,000	-1,000
10-00-53110-310-000	ENGINEERING	8,687	0	8,687
10-00-53230-110-000	VILLAGE GARAGE: SALARIES	0	1,636	-1,636
10-00-53230-130-000	VILLAGE GARAGE: FRINGE BENEFIT	11	1,017	-1,006
10-00-53230-220-000	VILLAGE GARAGE: UTILITIES	10,034	9,500	534
10-00-53230-310-000	VILLAGE GARAGE: GENERAL OPERAT	1,652	1,000	652
10-00-53230-350-000	VILLAGE GARAGE: REPAIR/EQUIPME	0	2,000	-2,000
10-00-53230-351-000	VILLAGE GARAGE: REPAIR/BUILDIN	773	2,000	-1,227
10-00-53240-110-000	MACH & EQUIP: SALARIES	4,778	8,385	-3,606
10-00-53240-130-000	MACH & EQUIP: FRINGE BENEFITS	2,868	5,211	-2,343
10-00-53240-240-000	MACH & EQUIP: EQUIP CONTRACTS	0	0	0
10-00-53240-310-000	MACH & EQUIP: GENERAL OPERATIO	35,484	500	34,984

2023 BUDGET TO ACTUAL - NOVEMBER

		2023 Actual to 11/30/2023	2023 BUDGET 12/31/2023	DIFFERENCE OVER/(UNDER) FEBRUARY TO BUDGET
10-00-53240-315-000	MACH & EQUIP: FUEL	9,040	8,000	1,040
10-00-53240-330-000	MACH & EQUIP: TRAVEL & TRAININ	0	0	0
10-00-53240-350-000	MACH & EQUIP: REPAIR/EQUIP	5,439	7,500	-2,061
10-00-53300-110-000	STREET MAIN/CONS: SALARIES	59,643	36,444	23,199
10-00-53300-110-001	STREET MAIN/CONS: SAL:CHAMBER	2,578	0	2,578
10-00-53300-130-000	STREET MAIN/CONS: FRINGE BENEF	32,966	20,732	12,234
10-00-53300-130-001	STREET MAIN/CONS: FB:CHAMBER	364	0	364
10-00-53300-310-000	STREET MAIN/CONS: GENERAL OPS	9,457	35,000	-25,543
10-00-53300-320-000	STREET MAIN/CONS: PUBLICATIONS	0	0	0
10-00-53420-310-000	STREET LIGHTING	34,555	38,000	-3,445
10-00-53430-310-000	SIDEWALKS: GENERAL OPERATIONS	0	0	0
10-00-53440-220-000	STORM SEWER: UTILITIES	1,574	1,000	574
10-00-53440-310-000	STORM SEWERS: GENERAL OPERATIO	0	0	0
10-00-53460-110-000	SNOW REMOVAL: SALARIES	9,218	18,739	-9,521
10-00-53460-130-000	SNOW REMOVAL: FRINGE BENEFITS	4,937	8,609	-3,672
10-00-53460-291-000	SNOW REMOVAL: PURCHASED SERVIC	0	2,500	-2,500
10-00-53460-310-000	SNOW REMOVAL: GENERAL OPERATIO	16,723	28,000	-11,277
10-00-53470-110-000	SIGNS: SALARIES	553	920	-367
10-00-53470-130-000	SIGNS: FRINGE BENEFITS	418	572	-154
10-00-53470-220-000	SIGNS: UTILITIES	194	150	44
10-00-53470-310-000	SIGNS: GENERAL OPERATIONS	1,466	2,000	-534
10-00-53490-310-000	CURB & GUTTER: GENERAL OPERATI	0	0	0
10-00-53650-110-000	DUMP: SALARIES	232	1,329	-1,097
10-00-53650-130-000	DUMP: FRINGE BENEFITS	135	826	-691
10-00-53650-310-000	DUMP: GENERAL OPERATIONS	150	0	150
10-00-53650-390-000	DUMP: LICENSES	165	165	0
		294,641	282,734	11,908
10-00-55200-110-000	PARKS: SALARIES	10,049	818	9,231
10-00-55200-130-000	PARKS: FRINGE BENEFITS	1,756	508	1,247
10-00-55200-220-000	PARKS: UTILITIES	5,472	4,000	1,472
10-00-55200-291-000	PARKS: PURCHASED SERVICE	19,995	20,000	-5
10-00-55200-310-000	PARKS: GENERAL OPERATIONS	2,845	2,000	845
10-00-55200-310-001	PARKS: GEN. OPS. SIGNS	14,568	8,500	6,068
10-00-55200-310-002	PARKS: DOG PARK	0	0	0
10-00-55200-320-000	PARKS: PUBLICATIONS	0	0	0
10-00-55200-350-000	PARKS: REPAIR/EQUIPMENT	3,412	1,500	1,912
10-00-55200-351-000	PARKS: REPAIR/BUILDING	607	500	107
10-00-55200-352-000	PARKS: REPAIR/GROUNDS	2,620	5,200	-2,580
10-00-55210-110-000	FLORAL CLOCK: SALARIES	66	0	66
10-00-55210-130-000	FLORAL CLOCK: FRINGE BENEFITS	40	0	40
10-00-55210-220-000	FLORAL CLOCK: UTILITIES	939	500	439
10-00-55210-310-000	FLORAL CLOCK: GENERAL OPERATIO	5,503	5,000	503
10-00-55210-350-000	FLORAL CLOCK: REPAIR/EQUIPMENT	2,997	0	2,997
10-00-55210-352-000	FLORAL CLOCK: REPAIR/GROUNDS	153	100	53
10-00-55300-110-000	RECREATION: SALARIES	822	7,872	-7,050
10-00-55300-130-000	RECREATION: FRINGE BENEFITS	63	602	-539
10-00-55300-310-000	RECREATION: GENERAL OPERATIONS	0	0	0
10-00-55300-310-001	RECREATION: LITTLE LEAGUE/GIRL	5,201	10,000	-4,799
10-00-55300-310-002	TRIATHLON	0	0	0
10-00-55300-310-003	RECREATION: TEAM SHIRTS	1,112	0	1,112
10-00-55300-320-000	RECREATION: PUBLICATIONS	0	0	0
10-00-55300-330-000	RECREATION: TRAVEL & TRAINING	0	0	0

2023 BUDGET TO ACTUAL - NOVEMBER

	2023 Actual to 11/30/2023	2023 BUDGET 12/31/2023	DIFFERENCE OVER/(UNDER) FEBRUARY TO BUDGET	
10-00-55300-340-000	FESTIVAL/EVENT EXPENSE	0	0	0
10-00-55420-110-000	POOL: SALARIES	30,315	34,277	-3,962
10-00-55420-110-001	POOL: SALARIES: LESSONS	11,882	7,310	4,572
10-00-55420-110-002	POOL: SALARIES: SWIM TEAM	3,973	5,939	-1,966
10-00-55420-130-000	POOL: FRINGE BENEFITS	2,690	4,158	-1,468
10-00-55420-130-001	POOL: FRINGE BENEFIT: LESSONS	909	679	230
10-00-55420-130-002	POOL: FRINGE BENEFITS: SWIM TE	304	552	-248
10-00-55420-220-000	POOL: UTILITIES	14,614	15,000	-386
10-00-55420-291-000	POOL: PURCHASED SERVICES	10,152	9,000	1,152
10-00-55420-310-000	POOL: GENERAL OPERATIONS	3,443	3,000	443
10-00-55420-310-002	POOL: SWIM TEAM	377	300	77
10-00-55420-320-000	POOL: PUBLICATIONS	17	250	-233
10-00-55420-330-000	POOL: TRAVEL & TRAINING	462	400	62
10-00-55420-350-000	POOL: REPAIR/EQUIPMENT	21,376	4,000	17,376
10-00-55420-351-000	POOL: REPAIR/BUILDING	0	250	-250
10-00-55420-352-000	POOL: REPAIR/GROUNDS	16,327	11,750	4,577
10-00-55420-390-000	POOL: LICENSES	425	425	0
10-00-55600-310-000	CABLE TELEVISION: GENERAL OPS	0	0	0
		195,486	164,390	31,096
10-00-56110-110-000	FORESTRY: SALARIES	3,497	3,497	0
10-00-56110-130-000	FORESTRY: FRINGE BENEFITS	268	267	0
10-00-56110-220-000	FORESTRY: UTILITIES	0	0	0
10-00-56110-310-000	FORESTRY: GENERAL OPERATIONS	763	2,120	-1,357
10-00-56110-310-001	FORESTRY: TREE PRUNING	0	0	0
10-00-56110-310-002	FORESTRY: ARBOR DAY PLANTING	3,790	6,000	-2,210
10-00-56110-310-004	FORESTRY: GEN.OP.:GRANT	0	0	0
10-00-56110-310-005	FORESTRY: TREE/STUMP REMOVAL	21,810	24,000	-2,190
10-00-56110-320-000	FORESTRY: PUBLICATIONS	0	50	-50
10-00-56110-330-000	FORESTRY: TRAVEL & TRAINING	0	0	0
10-00-56701-310-000	GREEN CTY DEV: GENERAL OPS	0	0	0
10-00-56702-310-000	ECONOMIC DEVELOPMENT	200	1,000	-800
10-00-56702-810-000	ECONOMIC DEV: CAPITAL OUTLAY	0	0	0
10-00-56715-310-000	DT BUSINESS IMP: GENERAL OPS	0	0	0
		30,328	36,934	-6,606
10-00-57200-291-000	PLANNING: PROFESSIONAL SERVICE	1,190	3,000	-1,810
		1,190	3,000	-1,810
10-00-59212-999-000	TRANSFER TO BOND FUND	0	0	0
10-00-59220-999-000	TRANSFER TO CHALET FUND	0	0	0
10-00-59230-999-000	TRANSFER TO DEBT SERVICE FUND	0	0	0
10-00-59260-999-000	TRANSFER TO GEN CAPT PRJT FD	0	0	0
10-00-59265-999-000	TRANSFER TO LIBRARY FUND	15,603	0	15,603
10-00-59900-001-000	SPECIAL PURPOSE TAX REVENUE	0	800	-800
10-00-59900-005-000	SP PURP TAX REV: EQUIPMENT FUN	0	0	0
10-00-59900-006-000	SP PURP TAX REV: PARK FUND	0	0	0
10-00-59900-008-000	SP PURP TAX REV: SQUAD FUND	0	0	0
		15,603	800	14,803
TOTAL EXPENSE		1,621,941	1,629,515	-7,574

NET

284,293

VILLAGE OF NEW GLARUS



ADMINISTRATION DEPARTMENT

MEMORANDUM

To: Village Board
From: Lauren Freeman, Village Administrator
Date: December 19, 2023
Re: Liquidity, Sinking Fund, and Investment Policies

Background:

At the December 5, 2023 meeting, Trustee Gof Thomson provided a memo to the Village Board outlining a proposal for the creation of Village liquidity, sinking fund, and investment policies. Earlier that night, the Finance/Personnel Committee also heard a presentation from Ehlers Public Finance Advisors regarding their investment services that they provide municipalities. This memo aims to converge both of those conversations into several decision points for the Village Board's consideration.

The Village currently holds funds in the Local Government Investment Pool (LGIP), which is currently earning 5.39% interest. Additionally, Lake Ridge Bank adds an additional .05% to the rate, so the Village is earning 5.44% interest on all its bank accounts. While interest is high currently, the discussion of investment strategy has been brought up numerous times by Village Board members given that interest rates will eventually decline. The memo provided by Trustee Thomson alludes to that.

Discussion:

Liquidity Policy:

The first major point in Trustee Thomson's memo discusses liquidity. This is an important discussion point when pursuing investments because the Village needs enough cash on hand (not tied up in assets) to pay its bills. As of now, almost all of the Village's investments are liquid, meaning it can withdraw from the bank with no penalty.

Trustee Thomson proposes a liquidity policy that takes the previous year's average monthly operating cost times three (3 months of operating costs). In his memo, Trustee Thomson states the Village's reserve balance is currently \$422,000. That is correct. According to the Village's reserve fund policy, the Village should have 10% of general fund operating expenses in an emergency

reserve fund (2023 = \$162,952) and 15% of general fund operating expenses in a working-capital reserve (2023 = \$244,427). That equates to 3 months of operating expenses.

Ehler's recommends 4 to 6 months of operating expenses for liquidity. Staff recommend keeping a conservative 6 months of operating expenses on hand if the Village Board would like staff to handle investing on their own without the help of an advisor such as Ehlers. As Trustee Thomson suggests, this number could be revisited annually to ensure it's meeting the needs of the Village.

The draft investment policy included in the packet references liquidity, but not does not provide a specific number of months. "The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated." If the Village Board would like a more specific number of months in a policy, that can be added to the investment policy draft.

Sinking Fund Policy:

Trustee Thomson's second point has to do with the Village's sinking funds. Historically, these accounts were used to "save up" for bigger purchases. Similar to what Trustee Thomson is suggesting for a fire truck purchase, the Village used to contribute to sinking funds each year to save up for larger purchases. However, over time, the Village became much more limited in its ability to contribute to sinking funds because the annual operating budget became more and more constrained due to levy limits. Several years ago, the Village stopped contributing to sinking funds and started utilizing debt financing to pay for larger purchases because debt service is not subject to levy limits.

Trustee Thomson suggests that rather than allocating interest to several separate small sinking accounts, the interest should be pooled together, stating that is more difficult to invest small balances. Pooling funds together would allow the Village to take advantage of a jumbo laddered CD or any product that Ehlers would invest in. The draft investment policy included in the agenda packet states "investment income will be allocated to the various funds based on the pro rata portion of each fund." If sinking funds are not to be allocated interest, this policy language should be re-worded.

Pooling interest together would also require some administrative changes. As Trustee Thomson mentions in his memo, the Village currently has these accounts broken out on the bank side, so interest is automatically allocated. If the Village Board would like staff to pool interest, likely the best option would be to combine the accounts together on the bank side and keep track of sinking fund amounts separately through a spreadsheet or financial software. The Village's accounting software has a potential tool to help with this cash pooling, but staff will need some time to explore that option further.

Cash Funding Capital Projects:

Trustee Thomson also discusses the prospect of utilizing interest to help cash fund capital projects such as the firetruck in a few years. This is certainly one option for the use of this interest revenue. However, it is important to remember that the 2024 budget had a \$50k deficit that had to be filled with surplus. Staff would recommend that once an investment strategy is in place and consistent interest revenue is coming in, that it first be used to balance the budget. Any interest in excess of that could be allocated towards the capital project fund for future projects or another purpose as the Village Board chooses.

Trustee Thomson also mentions that the Village plans to borrow \$90,000 for capital projects next year. That is correct, \$10k for ballfield fencing and \$80k for the Candy Cane Park playground. While it does seem odd to borrow for projects that the Village could be cash funding with existing surplus, the reason that the Village plans to borrow for these projects is because it helps keep the debt service levy more consistent for tax payers. If the Village did not borrow in 2024, the debt service levy in 2025 would likely stay about the same and then after a larger borrow in 2025 the debt service levy would increase dramatically in 2026. By doing smaller borrows some years, the Village can avoid a debt service levy rollercoaster.

In-House vs. Ehlers Investment Services:

Trustee Thomson is advocating for the Village to invest in a jumbo ladder CDs. With this option, Village staff would be handling the investing and would provide regular reports to the Village Board. The benefit of this option is that it is relatively free, minus the staff time it would take to administer. The downside to this option is that Village staff are not investment professionals and have limited expertise in investing. Additionally, staff juggle numerous other responsibilities already, and have limited time to dedicate towards the management of the Village's investments.

Another option to consider is using the Village's financial advisor Ehlers to handle investing and cash management. Tami Olszewski presented to the Finance/Personnel Committee earlier this month on the services that Ehlers provides. The presentation is included in the agenda packet. The benefits to utilizing Ehlers services includes:

- Ensures compliance with state law and investment policy
- Guides staff through investment choices and managing liquidity
- Provides consistency over time through staff changes
- Provides comparisons between local banks and other investment options.

The downside to utilizing Ehlers is that they charge a fee of .19% annually.

Decision Points:

Decision Point #1: How many months of operating expenses should be used for liquidity? Should that be a written policy or the draft policy language sufficient?

Decision Point #2: Would the Village Board like to allocate interest separately to each sinking fund or pool interest together?

Decision Point #3: Would the Village Board like to utilize Ehlers for investment and cash management services or ask staff to handle investing on their own?

Date: 12/5/23

To: New Glarus Village Board,

subject: liquidity, sinking fund and investment policy

Objective: An investment policy that sets a liquidity standard; segregates interest earned; focus our sinking funds; invest cash in longer term maturities .

Liquidity policy with dollar amount set annually in January at (suggested) three (3) months x the average of previous year monthly Operating costs.

Rationale: our present Village Reserve (liquidity balance) is \$422,000 (approx.) The Ehlers investment policy suggests 3 to 4 months; Ehlers overview of utilities suggests six months. We can decide what we think is appropriate recognizing that \$422M hasn't been reviewed in sometime and is probably "light". Key here is "operating expenses". We aren't including contractual payments because they have separate borrowings for funding. See supplemental sources of liquidity in 4.) below.

2. Examine our sinking funds to see if balances reflect our known/ predictable future expense.
 - a. The Village earned over \$200,000 in un-budgeted interest in 2023. Will earn a like amount in 2024. We budget \$35,000 for 2024 and the rest ends up in surplus along with actual +/- from the 2024 budget. Rather than accumulate interest for our roughly twenty separate sinking fund/ operating accounts we take a purposeful look to see if we can anticipate expenses, fund up predictable sinking fund expenses and thus decrease

borrowings. This high rate of interest we now experience is new business (compared to the last decade) and we should maximize its impact.

b. . Rationale: Chief Hendrickson has told the Fire District Board that we will need a replacement fire engine for a 27 year old Truck in three years. Estimated cost for New Glarus share is \$500,000. Our combined Police/Fire Equipment fund \$14,428. Separate the Police/Fire Dept accounts and from surplus transfer \$150,000 to Fire Sinking fund. Do it again next year. and the next. Thus we pay cash for this predictable expense.

c. Rationale: Don't pay others for borrowings we can fund ourselves. Ball field Maintenance and sinking funds total \$25,000. In our capital project schedule we going to borrow \$90,000 for capital improvements on the ball field this year. We have over \$4MM in cash but we are projected to borrow for this small project. Lets consider transferring money in our general surplus fund for this project. As individuals we probably wouldn't borrow with this much cash on hand. Why so the Village?

In general we should try to keep our borrowings to core functions that require long term amortization. Lowering borrowings conserves capacity.

3. I'm getting there. Several of our sinking fund/ reserves are in actual separate savings accounts at Lake Ridge. All funds earn the same rate of interest. With the accounts separated its a time saver for Kelsey to allocate interest.

a. The drawback to this system is we are allocating interest to several separate accounts and in small amounts rather than focusing interest in a pool. it is also more difficult to invest small balances vs. jumbo laddered CD's to protect higher rates for a longer time frame.

So, for an investment policy, we should try to concentrate \$ in the, lets say, Surplus (General Fund) account with sub accounts listing the balances for each sinking fund. Example: from 10/31 Overview Account,

	Surplus (general fund)	\$1,512,342
and	revolving loan fund	57,619
and	park pool sinking	19,793
and	Village Reserve	421,087

Under a different format it would look like this.

revolving loan fund	\$ 57,619
park pool sinking fund	19,793
Village reserve	421,087
Surplus	\$ 1,512,342
total in account:	\$ 2,010,841

and after investing in CDS those same fund totals would look like this:

4 cds of varying maturities totaling	\$1,600,000
cash	410,841
total	\$2,010,841

The key here is to invest a reasonable amount in CDs, allocate nearly all interest earned (whether account interest or CD interest) above the

budgeted amount to a separate account with disbursement decisions annually. (See fire truck decision above) If you conclude that each account should retain its interest earned—what we are doing now— then our investments will not be as productive. Its hard, for example, convince a bank to pay jumbo rates on \$19,793 in the park/pool sinking fund.

4. When we invest in CD's ask our Banks to provide CD's with no penalty for early withdrawal. We state that we will not withdraw for a higher rate but reserve the right to do a early withdrawal for liquidity. This basically means that for liquidity purposes we have the same amount as we do today with our deposits, jumbo CD rates and longer maturities.

5. Will we notice a big difference here in terms of interest earned? Probably not a lot right away, but over time, when we return to a normal yield curve, we will. We will also notice an improvement in our borrowing capacity and our ability to fund and complete core functions for the Village.

Proposal: We think about this till next meeting. If its going nowhere, so be it; if the Board wants to formulate a policy around these principles we ask for a draft to be ready for our next meeting. if this is still the direction we want to go, prepare the Investment Policy for vote in December or at our January meeting. Transfer directed funds from suprlus to sinking funds as the Board decides and commence to invest longer term. P.S. we don't want to wait too long on the CDs investments. If you look at the front door of your bank you will see lower rates for longer term CDS. this is a reverse yield curve and (kind of) predicts short term rates are headed down.

Village of New Glarus Investment Policy

PURPOSE

This policy applies to all funds under the authority of the Village of New Glarus, Wisconsin (the "Village") not immediately needed to meet operating expenses of the Village. These funds shall, where permissible, be pooled together to achieve the best rate of return. The following fund types are covered by this investment policy: general, debt service, public library, wastewater utility, storm water utility, electric & water utility, capital projects. This policy will include any new funds created, unless specifically exempted.

I. GENERAL OBJECTIVES

1. SAFETY

Safety of principal is the foremost objective of the investment program. Investments of the portfolio shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

2. LIQUIDITY

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. Investment portfolios will be structured so that securities mature concurrently with cash needs to meet anticipated demands. Alternatively, a portion of any portfolio may be placed in money market mutual funds or local government investment pools authorized and permissible under Wisconsin statutes which offer same-day liquidity for short term funds.

3. YIELD

Investment portfolios shall be designed with the objective of attempting to attain a market rate of return throughout budgetary and economic cycles, factoring investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

Securities shall generally be held until maturity with the following exceptions:

- A security with declining credit quality may be sold prior to maturity to minimize loss of principal.
- Liquidity needs of the Village require that a security or securities are sold prior to maturity.
- A security swap would improve the safety and yield of the overall portfolio.

II. STANDARDS OF CARE

1. Prudence

Investments shall be made with judgment and care giving first consideration to the safety of the investment, then liquidity, and finally yield. "Notwithstanding any other provisions of law, a treasurer who deposits public moneys in any public depository, in compliance with s. 34.05, is thereby relieved of liability for any loss of public moneys which results from failure of any public depository to repay to the public depositor the full amount of its deposits thus causing a loss as defined in s. 34.01 (2)." (Section 34.06

of the Wisconsin Statutes) This policy should not be construed as to imply that an investor should engage in speculative or risky investments. Nor does this policy condone aggressive leveraging for investment purposes.

2. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Officers and employees shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Village.

3. Delegation of Authority

Management and administrative responsibility for the investment program of the Village is entrusted to the Village Clerk-Treasurer and Administrator under the direction of the Village Board. Individuals authorized to engage in investment transactions on behalf of the Village are the listed in *Appendix A*.

4. Permissible Investments

Permissible investments include any investment stipulated in Wisconsin statute 66.0603 (1m). *See full list in Appendix B*.

- Debt service reserve fund investments specifically for use toward General Obligation debt shall be further restricted to those permissible as per Wisconsin statute 67.11.

5. Risks

The deposits and investments of state and local governments are exposed to risks that have the potential to result in losses. The Village will seek to mitigate common investment risks: credit risk, concentration risk, interest rate risk, and foreign currency risk.

- The investments of the Village shall be held in the name of the Village and held in custodial safekeeping. All custodial agreements shall comply with the laws of the State of Wisconsin.

III. INTERNAL CONTROLS

The Village Clerk-Treasurer, Administrator, and Auditor shall establish a system of internal controls designed to prevent losses of Village funds arising from fraud, misrepresentation by third parties, unanticipated changes in financial markets, employee error, or imprudent actions by employees.

Internal controls shall address:

- Separation of transaction authority from accounting and record keeping.
- Clear delegation of authority to subordinate staff members.
- Confirmation of transactions for investments and wire transfers.
- Development of a wire transfer agreement with the lead bank and third-party custodian.

- Investment and interest earnings will be recorded in the Village’s accounting records based on generally accepted government accounting principles.
- A periodic summary of all investment transactions will be prepared by the Village Treasurer for review by the Village Board.
- Each year, as part of the annual audit by an external auditing firm, there will be an independent review. This review will provide internal control by assuring compliance with this policy.

IV. COLLATERALIZATION

Certificates of Deposit that exceed FDIC insurance limits and/or coverage limits specified in Wisconsin statutes 34.08(1)(2) shall require collateral valued at 102% of the principal and accrued interest. Conditions of the collateral arrangement will be detailed in a “Security Agreement” between the depository financial institution and the Village. Collateral pledged to the Village for this purpose will be held by a third-party custodian, in the Village’s name, and evidenced by a “Tri-Party” agreement between the depository financial institution, the Village, and the custodian. Evidence of ownership must be detailed in a safekeeping receipt supplied to the Village Clerk-Treasurer. Collateral substitution(s) must be authorized by the Village.

The Village may also request collateral, under the same conditions as stated above, for any deposits at any financial institution that exceed FDIC insurance limits.

V. INVESTMENT PARAMETERS

Diversification

Investments shall be diversified by:

- Limiting investments to avoid over concentration in securities from a specific issuer, industry, or business sector, excluding U.S. Treasury obligations or fully insured deposits with local banking institutions so long as collateral requirements have been met.
- Investing in securities with varying maturities.
- Continuously investing a portion of the investment portfolio in readily available funds such as local government investment pools, money market accounts, or money market mutual funds permissible under state statute.

VI. REPORTING

The Village Clerk-Treasurer shall present a periodic report on the investment program and investment activity to the Village Board. The management summary shall be prepared in a manner that will allow the Village Board to determine if investment activities during the reporting period conform to this Investment Policy.

VII. POOLING OF CASH

Except where otherwise provided by the Village Board, the Village Clerk-Treasurer is authorized to pool the cash of the funds identified in this policy to maximize investment earnings where it is advantageous and prudent to do so. Investment income will be allocated to the various funds based on the pro rata portion of each fund.

VII. **ADOPTION AND APPROVAL**

By resolution, the Investment Policy shall be formally approved and adopted by the Village Board and reviewed as needed but at least every three years.

LIST OF ATTACHMENTS

The following documents, as applicable, are attached to this policy;

- Relevant Wisconsin statutes and local ordinances
- List of authorized personnel
- List of authorized public depositories, financial institutions, and broker/dealers

RESOLUTION # 23-XX

Establishing an Investment Policy and Designating Public Depositories

Investment Policy Adoption

The Village of New Glarus investment policy shall be adopted by resolution by the Village Board. The policy shall be reviewed periodically by Village Clerk-Treasurer and any modifications shall be presented to the Village Board for approval.

NOW, THEREFORE, BE IT RESOLVED That:

Delegation of Authority

The Village Board delegates the authority to invest public funds to the Village Clerk-Treasurer or designee. This delegation authorizes the Village Clerk-Treasurer or designee to purchase investments for the Village. Responsibility is delegated to the Village Clerk-Treasurer or designee to establish procedures to be used for safekeeping, wire transfers, and other banking agreements, consistent with this policy and a system of controls.

BE IT FURTHER RESOLVED that:

Authorized Financial Institutions

The Village Board designates the following institutions as public depositories for the funds of the Village of New Glarus as stated in 93-94 Sections 34.01(5) and 34.05(1) of the Wisconsin Statutes.

See Appendix C

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to each of the above-named depositories and said depositories may rely on this resolution until changed by lawful resolution and certified copy of such resolution has been given to the cashier of the respective above-named depositories.

MISCELLANEOUS

Definitions of words and phrases shall, insofar as applicable, have the meanings set forth in Section 34.01 of the Wisconsin Statutes.

This policy is enacted in accordance with the provisions of Chapter 34 and Sections 66.0603, of the Wisconsin Statutes. In case of conflict, the state laws shall prevail.

This policy shall be reviewed periodically, but at least every 3 years, and shall continue in force until appealed or amended by further resolution of the Village Board.

Adopted: [date]

Roger Truttmann, Village President

Kelsey Jenson, Village Clerk/Treasurer

Appendix A

List of authorized personnel:

Lauren Freeman, Village Administrator
Kelsey Jenson, Village Clerk-Treasurer

Appendix B

66.0603 Investments.

(1g) DEFINITION. In this section, "governing board" has the meaning given under s. [34.01 \(1\)](#) but does not include a local exposition district board created under subch. [II of ch. 229](#) or a local cultural arts district board created under subch. [V of ch. 229](#).

(1m) INVESTMENTS.

(a) A county, city, village, town, school district, drainage district, technical college district or other governing board, other than a local professional football stadium district board created under subch. [IV of ch. 229](#), may invest any of its funds not immediately needed in any of the following:

1. Time deposits in any credit union, bank, savings bank, trust company, or savings and loan association which is authorized to transact business in this state.
2. Bonds or securities issued or guaranteed as to principal and interest by the federal government, or by a commission, board or other instrumentality of the federal government.

3. Bonds or securities of any county, Village, drainage district, technical college district, village, town or school district of this state.
- 3m. Bonds issued by a local exposition district under subch. [II of ch. 229](#).
- 3p. Bonds issued by a local professional baseball park district created under subch. [III of ch. 229](#).
- 3q. Bonds issued by a local professional football stadium district created under subch. [IV of ch. 229](#).
- 3s. Bonds issued by the University of Wisconsin Hospitals and Clinics Authority.
- 3t. Bonds issued by a local cultural arts district under subch. [V of ch. 229](#).
- 3u. Bonds issued by the Wisconsin Aerospace Authority.
4. Any security which matures or which may be tendered for purchase at the option of the holder within not more than 7 years of the date on which it is acquired, if that security has a rating which is the highest or 2nd highest rating category assigned by Standard & Poor's corporation, Moody's investors service or other similar nationally recognized rating agency or if that security is senior to, or on a parity with, a security of the same issuer which has such a rating.
5. Securities of an open-end management investment company or investment trust, if the investment company or investment trust does not charge a sales load, if the investment company or investment trust is registered under the investment company act of 1940, [15 USC 80a-1](#) to [80a-64](#), and if the portfolio of the investment company or investment trust is limited to the following:
- a. Bonds and securities issued by the federal government or a commission, board or other instrumentality of the federal government.
 - b. Bonds that are guaranteed as to principal and interest by the federal government or a commission, board or other instrumentality of the federal government.
 - c. Repurchase agreements that are fully collateralized by bonds or securities under subd. [5. a.](#) or [b.](#)

Appendix C

List of authorized public depositories, financial institutions, and broker/dealers

Lake Ridge Bank
State of Wisconsin Local Government Investment Pool (LGIP)
Ehlers Investment Partners LLC
Pershing Advisor Solutions LLC



Building a Relationship with:

New Glarus, Wisconsin

**80+ Advisors, Analysts,
Consultants & Service
Professionals – all
dedicated to helping our
clients' visions become
reality**

**100% employee-owned
via ESOP by ALL staff
with 1+ year of service**

**Over 65 years in business
with fully-staffed offices
in Roseville, Minnesota &
Waukesha, Wisconsin**

**An independent fiduciary
bound to always place
your best interests above
our own**



Brian Reilly, CFA
Investments President
breilly@ehlers-inc.com
651-697-8541



Ryan Miles, CPFIM
Managing Director
rmiles@ehlers-inc.com
651-697-8590



Tami Olszewski, CPFIM
Senior Investment Advisor
tolszewski@ehlers-inc.com
262-796-6189



Matt Tourville
Investment Advisor
mtourville@ehlers-inc.com
651-697-8591



Dawn Lawson, CCM
Senior Client
Service Advisor
dlawson@ehlers-inc.com
262-796-6174



Cliff Janney
Client Service Advisor
breilly@ehlers-inc.com
651-697-8528

Fiercely Independent. Fully Integrated.



Working as one team for your benefit...

PUBLIC SECTOR FOCUS

- Investment solutions tailored to needs of governmental investors
- Unique insight into best practices – general assets and bond proceeds

FIERCELY INDEPENDENT

- Fiduciary duty to our clients
- Seek out what's best for you

FEE ONLY PRICING

- Transparent AUM fee structure – no commissions or transactional fees
- Hourly or flat-rate fees for other services

FULLY INTEGRATED SERVICES

- Team of collaborative experts to navigate all facets of public finance
- Support your finance team with experts in multiple areas

**Time savings for
highest & best use
of staff time**

**General assets &
bond proceeds
investing +
arbitrage**

**Easy to use
reporting tools &
generation**

**Best price
execution on all
transactions**

**Fiduciary
relationship**

**Cash flow
forecasting,
banking & treasury
management
consulting**



City
Consolidated

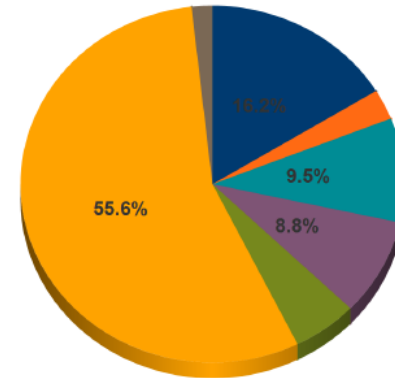
Portfolio Overview

US Dollar
1/31/2023

Weighted Averages

Average Yield	4.61
Average Maturity	1.23
Average Coupon	1.82
Average Duration	1.32
Average Moody	Aa1
Average S&P	AA
Average Fitch	Not Rated

Fixed Income Allocation



Fixed Income Totals

Par Value	11,247,000
Market Value	10,946,806.44
Total Cost	10,881,173.74
Net Gain/Loss	65,632.70
Annual Income	203,015.40

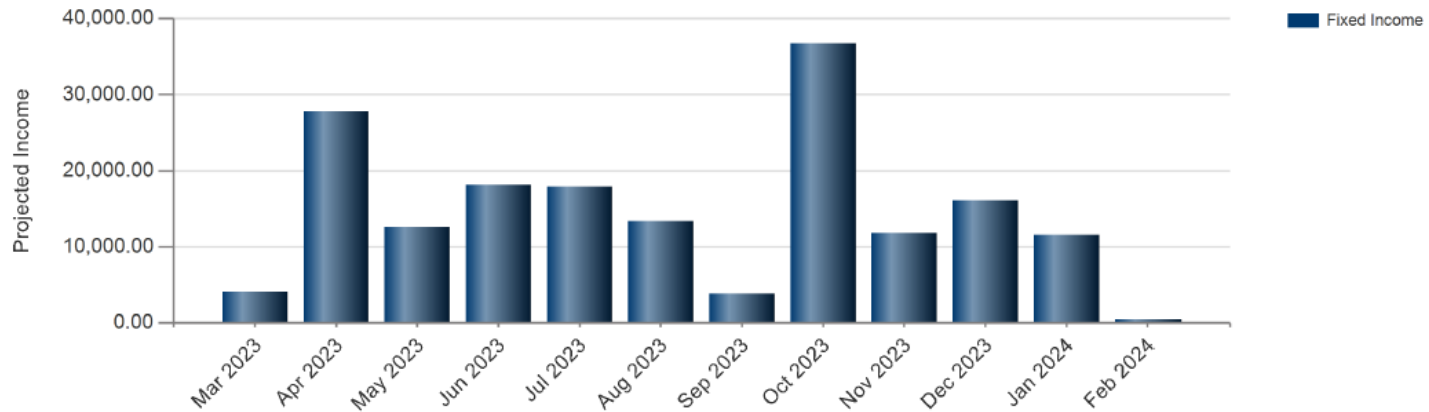
Security Type	Market Value	% Fixed Income	% Assets
MUNICIPAL BONDS (USD)	1,778,576.15	16.2	14.9
GOVERNMENT BONDS (USD)	301,611.46	2.8	2.5
TREASURY BILLS (USD)	1,034,851.21	9.5	8.6
CERTIFICATES OF DEPOSIT (USD)	961,596.79	8.8	8.0
COMMERCIAL PAPER (USD)	596,780.40	5.5	5.0
GOVERNMENT AGENCIES (USD)	6,082,824.43	55.6	50.8
MUNICIPAL BONDS - ZERO CPN (USD)	190,566.00	1.7	1.6
Fixed Income Total	10,946,806.44	100.0	91.5



City
Consolidated

Income Projection

US Dollar
3/1/2023 - 2/8/2024



	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024
Fixed Income	4,096.24	27,823.25	12,589.44	18,182.29	17,872.58	13,337.34	3,823.89	36,688.70	11,775.82	16,080.19	11,530.29	455.75
MUNICIPAL BONDS (USD)	281.60	353.88	7,843.99	1,769.15	9,756.50	914.30	281.60	353.88	7,619.15	1,769.15	9,756.50	455.75
GOVERNMENT BONDS (USD)	0.00	0.00	0.00	0.00	192.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CERTIFICATES OF DEPOSIT (USD)	1,302.14	1,029.79	1,728.58	13,481.58	1,368.58	1,401.79	1,029.79	1,728.58	1,389.79	13,154.79	1,773.79	0.00
GOVERNMENT AGENCIES (USD)	2,512.50	26,439.58	3,016.88	2,931.56	6,555.00	11,021.25	2,512.50	34,606.25	2,766.88	1,156.25	0.00	0.00
Total	4,096.24	27,823.25	12,589.44	18,182.29	17,872.58	13,337.34	3,823.89	36,688.70	11,775.82	16,080.19	11,530.29	455.75
Grand Total	174,255.79											



Investment Policy

Review & Update
Recommend Best Practices



Cash Forecast

Identify Core & Liquid Funds
Monthly Investment Cash
Forecast



Investment Plan

Establish Portfolio
Recommendations
Produce Predictable Income



Banking & Treasury Management

Analyze Current
Recommendations for Updates

Money Movement

Access funds via ACH or wire

Disbursements to pre-approved vendors

Ease of Access

Withdrawals made via client portal

Direct contact with Ehlers Investments Team

Reporting Suite

Clients maintain access to reports

Reporting solutions tailored to governing bodies

We See the Whole Picture



Review historical cash flow
Diagnose any large variances
Identify existing balances and restrictions



Understand financial profile
Revenue & expense drivers and risk factors
Targeted cash balances by fund type

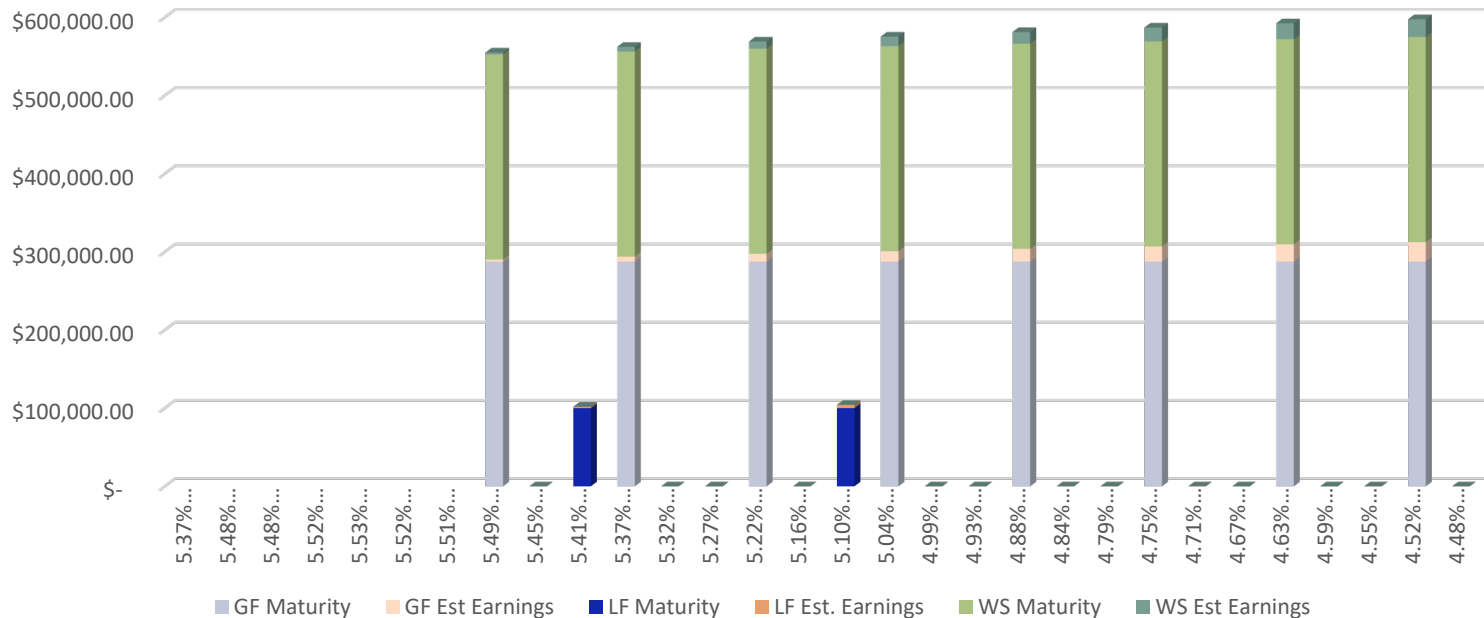


Review all cash management options, including bank balances
Minimize opportunity cost of idle cash
Provide sufficient liquidity for operational and capital needs



2024-2025

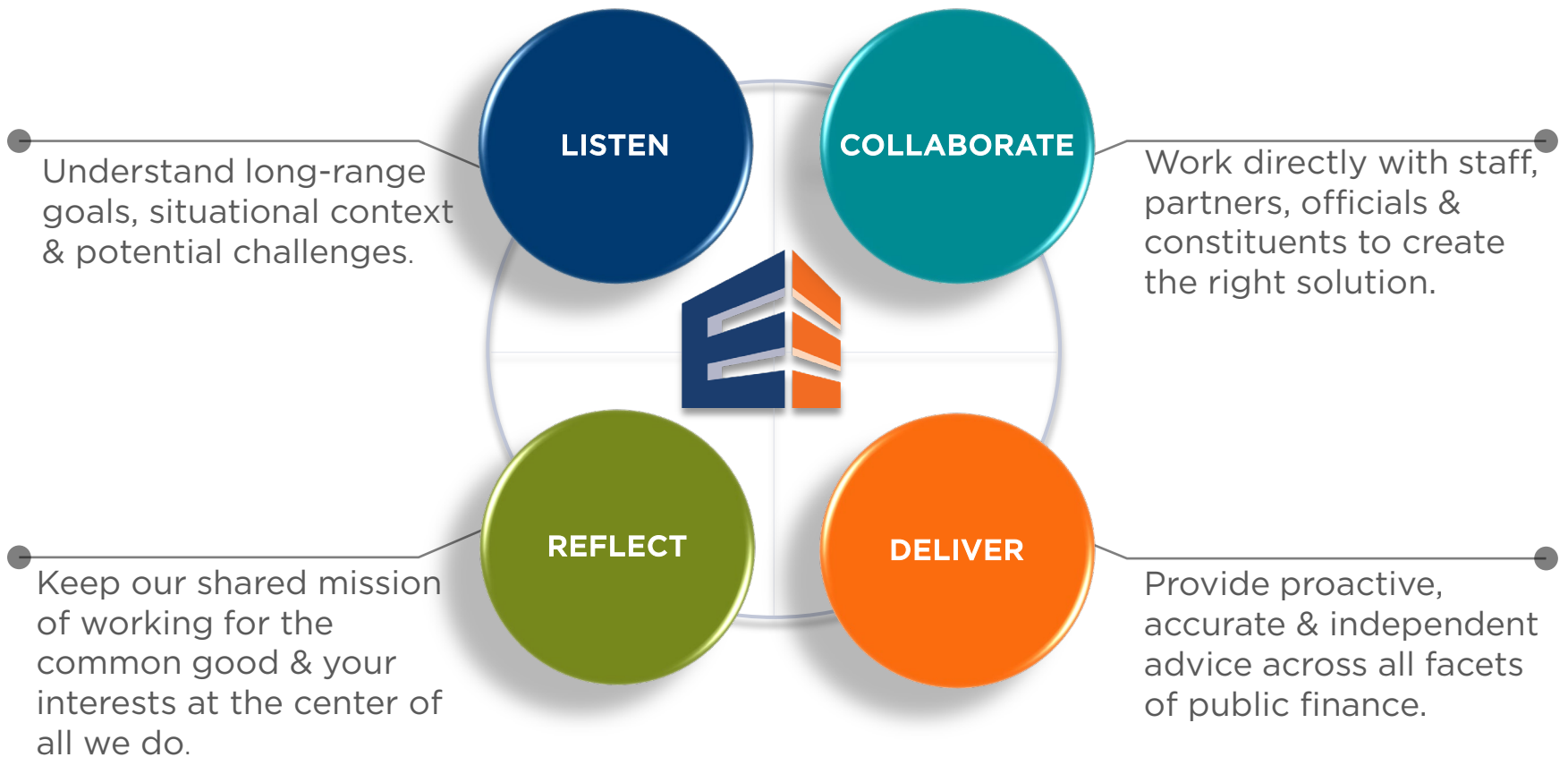
Income Estimate: \$220,000
 Fee Estimate: \$18,000



Projected income based on currently available investment yields, subject to change and availability-dependent upon investment rates available at time of execution as well as actual maturity or reinvestment schedules. Income and fee projections could increase or decrease, depending on the pace of actual expenditures and reinvestments.

-
- Transparent fees based on average monthly assets under management
 - ✓ Includes all finance committee or council meetings & travel expenses
 - ✓ Includes cash flow forecasting and strategy planning
 - ✓ All terms memorialized in Investment Advisory Agreement
 - ✓ Can establish flat fee structures for specific scopes of work
 - We charge NO other investment management, check writing, ACH or wire fees. And No investment mark-ups

**Discounted Investment advisory fee:
Approximately .19% annually**



We would be privileged to serve New Glarus!

Village of New Glarus 2024 Goals

Goal 1 – Provide adequate funding for Village operational and capital needs
Initiatives:
<ul style="list-style-type: none"> • Update five (5) year Capital Improvement Plan (CIP)
<ul style="list-style-type: none"> • Pursue utility rate cases in accordance with utility cash flow analysis
<ul style="list-style-type: none"> • Continue reviewing and updating fee schedule to cover administrative costs
<ul style="list-style-type: none"> • Identify and pursue potential grant opportunities and joint partnerships with stakeholders
<ul style="list-style-type: none"> • Develop Village investment policy and strategy to expand interest revenue
Metrics:
<ul style="list-style-type: none"> • Non-tax levy revenue in general fund
<ul style="list-style-type: none"> • Water & Electric Utility reserves
<ul style="list-style-type: none"> • Sewer Utility reserves
<ul style="list-style-type: none"> • Grant dollars raised
Goal 2 – Promote community economic development
Initiatives:
<ul style="list-style-type: none"> • Pursue Tax Increment District plan to promote housing and business development
<ul style="list-style-type: none"> • Facilitate review of portions of the Village’s Municipal and Zoning Ordinances to streamline development
<ul style="list-style-type: none"> • Strategically utilize remaining funds in TID 3
<ul style="list-style-type: none"> • Promote the Façade Improvement Grant program and support completion of facade projects
<ul style="list-style-type: none"> • Modernize/update Swiss design requirements
Metrics:
<ul style="list-style-type: none"> • Net new construction
<ul style="list-style-type: none"> • TID 4 increment
<ul style="list-style-type: none"> • Utilization of Façade Improvement Grant program
Goal 3 – Recruit & retain excellent Village staff
Initiatives:
<ul style="list-style-type: none"> • Pursue compensation study to ensure Village remains competitive in job market
<ul style="list-style-type: none"> • Facilitate review and updates to the Village’s personnel handbook and other policies
<ul style="list-style-type: none"> • Modernize Village’s employment application and hiring process
<ul style="list-style-type: none"> • Support and encourage employee professional development
Metrics:
<ul style="list-style-type: none"> • Number of hours of employee professional development
<ul style="list-style-type: none"> • Percent of Village staff within compensation market range
<ul style="list-style-type: none"> • Employee survey results

Goal 4 – Optimize Village operations & provide quality public services
Initiatives:
<ul style="list-style-type: none"> • Pursue cost-effective digital solutions for various Village operations/services <ul style="list-style-type: none"> ○ New Glarus Utilities NorthStar implementation ○ Civic Connect upgrade and transition to digital payroll solution
<ul style="list-style-type: none"> • Implement and maintain GIS maps to create an accurate capital asset inventory
<ul style="list-style-type: none"> • Update emergency plans (emergency operations plan, elections emergency plan)
<ul style="list-style-type: none"> • Provide emergency management & first aid training for Village staff
Metrics:
<ul style="list-style-type: none"> • Utility customer survey results
<ul style="list-style-type: none"> • Percent of staff who have received emergency management and/or first aid training

Monroe Heating & Sheet Metal Inc.

(608) 325-6030

615-17th St
Monroe, WI 53566

Tom Novak- Owner

Providing comfort solutions since 1979

PROPOSAL AND ACCEPTANCE

Village Hall upstairs furnace

NAME Village of New Glarus	PHONE Joe Cockroft 558-5771	DATE 12/06/23
ADDRESS 319 2nd St.,	SPECIAL NOTES	
CITY, STATE, ZIP New Glarus, WI 53574		

We hereby submit specifications and estimates for:

Option 1: 1-Trane S9X1, single-stage, standard blower, nat gas furnace, 95% AFUE efficiency.... 120,000 btu 20 year heat exchanger, 1 year parts, 1 year labor warranty
Removal and disposal of existing furnace.
Reuse existing thermostat, air filter, return duct, evaporator coil, a/c unit
All high and low voltage electrical wiring.
Reconnect to existing PVC flue and combustion air piping, New condensate drain line
Reconnect to existing supply and return air ducts. Reconnect to existing gas line
All labor, materials, taxes, permit to install

\$4346.00 Installed

Option 2: 1-Trane S9B1, single-stage, standard blower, nat gas furnace....92% AFUE efficiency... 120,000 btu
Same installation and warranty as above

\$4113.00 Installed

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

***** As Stated Above ***** dollars \$ *****

"Options"

Payment to be made as follows:

50% down upon acceptance, balance upon completion. *Or with approved financing.

NOTE: This proposal may be withdrawn by us
if not accepted within 30 days.

Authorized
Signature



Acceptance of Proposal

please sign and return one copy to us

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above

Date _____ Signature _____
Signature _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 11/14/2023
County of GREEN

Town Village City of NEW GLARUS

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 2/3/24 and ending 2/23/24 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name New Glarus Volunteer Fire Dept.

(b) Address 218 4th Ave PO Box 306
(Street) Town Village City

(c) Date organized 1902

(d) If corporation, give date of incorporation 1902

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Kevin Hendrickson 854 10th Ave.

Vice President Kurt Hendrickson

Secretary Josh Kammerud

Treasurer Kendal Wenger 707 12th Ave.

(g) Name and address of manager or person in charge of affair: Kendal Wenger 707 12th Ave Box 548
New Glarus WI 53574

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 218 4th Ave

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event 2024 Sportsman's banquet

(b) Dates of event Feb 3 2024

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 11/13/23
(Signature/date)

Officer [Signature]
(Signature/date)

Date Filed with Clerk 11/14/23

Date Granted by Council _____

New Glarus Volunteer Fire Department
(Name of Organization)

Officer [Signature] 11/13/23
(Signature/date)

Officer Kendal Wenger
(Signature/date)

Date Reported to Council or Board PW 12/13 # VB 12/19

License No. 24-T-1

VILLAGE OF NEW GLARUS
GREEN COUNTY
WISCONSIN


RELEASE OF LIABILITY FORM
FOR
TEMPORARY ALCOHOLIC BEVERAGE LICENSEES
LICENSE # 24-T-1

I hereby certify that I represent all parties in interest and that such Temporary Alcoholic Beverage License as granted by the Village Board of the Village of New Glarus is for the bona fide purpose of serving alcoholic beverages at date and time and at the location stipulated on the attached license and not for an other purpose.

The licensee, his successors or assigns, agrees to indemnify and hold harmless the Village of New Glarus, its officials, officers, agents or employees, against any claim or any cause of action for personal injury or property damage sustained by reason of the exercise of this license.

Date: 11/24/23


Applicant

Attest: 
Clerk/Treasurer

Municipal Ordinance
Section 185-16(A)(2)

SERVERS LIST

Licensed operator(s) must be present at all times. Please provide a list of servers for the event who hold a **valid** operator license in the *Village of New Glarus* .

NAME:

Mike Nevil
Roger O'Leary

Municipal Ordinance
Section 185-16(E)

SERVERS LIST

EVENT:

New Glarus Fire Department Sportsmans Banquet - February 3, 2024

A licensed operator must be present at all times and all operator licenses must be posted.

NAME	OPERATOR LICENSE
Mike Nevil	Operator License: #23-38, Expires 6/30/2025
Roger O'Leary	Operator License: #23-23, Expires 6/30/2025

VILLAGE OF NEW GLARUS



ADMINISTRATION DEPARTMENT

MEMORANDUM

To: Village Board
From: Lauren Freeman, Village Administrator
Date: December 19, 2023
Re: Candy Cane Park Inclusive Playground Project

Background:

The Village of New Glarus and non-profit New Glarus Cares are working together to fund the replacement of Candy Cane Park playground with a new inclusive playground. The Village has committed \$80,000 to this project, a foundation has matched that amount with an additional \$80,000, and New Glarus Cares has committed to fundraising an additional \$40,000 to bring the total project budget to \$200,000.

Discussion:

Budget:

The following is a draft budget for the playground project:

Project Component:	Amount:
Playground Equipment	\$90,000
Rubber Surfacing	\$90,000
Equipment Removal & Site Prep	\$5,000
Parking Lot/Sidewalk	\$15,000
TOTAL	\$200,000

To save on costs, equipment removal and site prep work will be completed by Public Works staff with rented equipment. Additionally, the playground installation will be completed utilizing a “community build” which uses volunteers to install the equipment with playground vendor supervision. The parking/lot sidewalk is only a rough estimate, the Village’s engineer completed a survey of the park property and will provide some possible options for these improvements at a future date.

Playground Vendor:

According to the Village’s ordinance 37-14, professional services are exempt from the formal bidding process. Therefore, the Village can simply select a playground vendor to design the new inclusive playground. Most playground vendors also provide the option to purchase equipment directly utilizing a cooperative purchasing agency, which allows the Village to “piggyback” off another government contract that has already gone through a formal bidding process. Therefore, the Village does not need to bid out the playground design or equipment purchase.

Instead of a formal RFP process, staff and New Glarus Cares would like to submit the proposed equipment and rubber surfacing budget to two playground vendors who have been responsive and helpful so far in this process. The vendors would submit their playground designs and then a vendor would be formally selected. This vendor selection can come back to the Village Board if they would like, or it can be reviewed at the Parks & Recreation Committee level.

Grant Opportunity:

2023 Wisconsin Act 19 created a new grant program called the “Non-State Grant,” where non-profits are eligible to apply for matching funds for projects. Village staff are willing to assist New Glarus Cares with applying for this grant. This grant program could leverage the \$80k grant received from the foundation as a match to apply for an additional \$80k. The deadline for the grant is Jan. 31. Staff can work with the chosen playground vendor to design a playground to submit for the grant application.

Next Steps:

Here is a tentative timeline on next steps for the playground project:

Project Step:	Timeframe:
Submit playground budget to vendors	Dec. 2023
Review playground designs, select playground vendor	Jan. 2024
Submit Non-State Grant application	Jan. 29, 2024
Finalize playground design & purchase equipment	Mar. 2024
Equipment removal & site prep work	Spring 2024
Rubber surface, playground, sidewalk/parking installation	Summer 2024

General Definition of Work

This position manages Village Park and Recreation programs and swimming pool, including:

- Performs technical work developing and running a summer recreation programs for multiple ages;
- Develops and maintain pool programs and activities, including scheduling personnel;
- Develops, submits, and adheres to a yearly budget;
- Related work as apparent or assigned.

Work is performed under the general direction of the Village Administrator. Departmental supervision is exercised over personnel and volunteers within the department.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

- Composes, reviews and manages yearly budget.
- Supervises, directs, and operates municipal swimming pool during open season from May to August.
- Maintains filter machinery and pumps, tests water chemistry daily to make sure that it is maintained as required by state health standards and supervise the safety of employees by observing guards on their daily shifts.
- Schedules swimming lessons and personnel for daily shifts; supervise staff.
- Screens and assists in selection and training of pool staff.
- Directs and operates pool programs and activities for children and adults.
- Works with Public Works Department staff to ensure baseball and softball fields are edged, dragged, leveled, and prepared for practices and games.
- Hires, trains, assigns/schedules umpires for the season; submits schedule for payment of umpires.
- Prepares and manages field usage for teams' practices and games on overall calendar.
- Reviews and updates program brochure and online registration.
- Inspects, organizes, distributes, inventories, and orders Baseball and Softball equipment.
- Prepares and implements lesson plans; teaches Blast Ball and Minor League Baseball/Softball.
- Hires, assigns to team, and conducts annual meeting of Youth Coaches.

Knowledge, Skills and Abilities

- Comprehensive knowledge of all phases of community parks and recreation activities and their administration;
- Thorough knowledge of aquatics programming and the physical operation of equipment of swimming pool;
- Thorough knowledge of swim meet and team practices and ability to manage swim meets;
- Thorough knowledge of first aid and lifesaving methods and safety precautions used in aquatic recreational work;
- Ability to develop and execute a well-rounded program of parks and recreation activities;
- Ability to cooperate with and interpret recreational philosophies to Village authorities, private groups and agencies and the general public;
- Ability to communicate complex ideas effectively, both orally and in writing;
- Ability to establish and maintain effective working relationships with governmental officials, volunteers, community groups, associates, and the general public.

- Ability to plan and supervise the work of subordinates;

Education and Experience

Bachelor's degree in physical education, recreation management, or related field preferred and moderate experience in teaching, coaching, program management, or equivalent combination of education and experience.

Physical Requirements

- Work has standard vision requirements;
- Vocal communication is required for expressing or exchanging ideas by means of the spoken word;
- Hearing is required to perceive information at normal spoken word levels;
- Requires preparing and analyzing written or computer data, using of measuring devices, operating machines, operating motor vehicles or equipment and observing general surroundings and activities;
- Regularly requires exposure to outdoor weather conditions,
- Occasionally requires working near moving mechanical parts and exposure to vibration;
- Work is generally in a moderately noisy location (e.g., grounds maintenance).

Special Requirements

Possession of American Red Cross Lifeguard, First-Aid, Automated External Defibrillator (AED), Water Safety Instructor certifications, and Bloodborne Pathogens, CPR, and Active Online Registration certifications and training upon hire.

Valid driver's license in the State of Wisconsin.

Last Revised: 10/31/2023

VILLAGE OF NEW GLARUS



ADMINISTRATION DEPARTMENT

MEMORANDUM

To: Village Board
From: Lauren Freeman, Village Administrator
Date: December 19, 2023
Re: Police Chief Straight Pay Overtime Hours

Background:

Since April 2023, the Village Board has been granting Chief Sturdevant additional hours of straight pay to take on extra shifts/Call In due understaffing in the Police Department. The last decision occurred in August 2023, which granted the Chief 30 hours of additional hours straight pay each month for the remainder of 2023.

Discussion:

With the start of 2024 approaching, Chief Sturdevant has requested a discussion on his hours for the new year. He has requested 30 hours each month for January, February, March, and April (4 months).

The Police Department has a promising candidate who applied recently, but that candidate would not be fully onboarded until around April 2024. Until then, the department is still down one police officer. Additionally, the department will be down another officer sometime in February and March due to parental leave. Chief has requested this additional time so he is able to give officers time off when requested, which helps boost morale within the department.

The police officer vacancy saves the Village \$8,873 per month. However, this vacancy has to be filled with time from part-time officers, full-time officers working overtime, or the Chief covering it at straight pay over time. The cost of Chief covering 30 hours each month would cost the Village approximately \$1,927 per month (loaded wage in 2024 is \$64.23/hour).

**VILLAGE OF NEW GLARUS
2023 COMMITTEE APPOINTMENTS**

Approved by Village Board 12/19/2023 (tentative)

FINANCE/PERSONNEL	ADDRESS				PRIMARY #	SECONDARY #	EMAIL
Roger Truttman, Chair	PO Box 213	New Glarus	WI	53574	212-6785	212-6785	rtruttman@newglarusvillage.com
Peggy Kruse	219 Durst Rd	New Glarus	WI	53574	527-2769	444-9346	pkruise@newglarusvillage.com
Gof Thomson	1100 2nd St	New Glarus	WI	53574	214-5642	N/A	thomson@newglarusvillage.com

PUBLIC WORKS/SAFETY							
Peggy Kruse, Chair	219 Durst Rd	New Glarus	WI	53574	527-2769	444-9346	pkruise@newglarusvillage.com
Gof Thomson	1100 2nd St	New Glarus	WI	53574	214-5642	N/A	thomson@newglarusvillage.com
Michael Bell	1018 Tower Circle	New Glarus	WI	53574	214-4224	N/A	mbell@newglarusvillage.com

PARKS & RECREATION							
Chuck Phillipson, Chair	PO Box 82	New Glarus	WI	53574	558-4610	N/A	cphillipson@newglarusvillage.com
Mike Marty	1018 1st St	New Glarus	WI	53574	209-5284	N/A	mmarty@newglarusvillage.com
Larry Stuessy	318 2nd Ave	New Glarus	WI	53574	527-4155	N/A	lstuessy@newglarusvillage.com

ADA COMPLIANCE					PRIMARY #	TERM	EMAIL
Roger Truttman (Chair)	PO Box 213	New Glarus	WI	53574	212-6785	indef.	rtruttman@newglarusvillage.com
Laura Eicher, New Glarus School	PO Box 37	New Glarus	WI	53574	527-2810	apt. 5/11	laura.eicher@ngsd.k12.wi.us
Matt Streiff, NG Home Adm.	600 2nd Avenue	New Glarus	WI	53574	626-2421	apt. 5/23	mattstreiff@nghome.org
Larry Hendrickson, Citizen	PO Box 395	New Glarus	WI	53574	527-5319	apt. 8/92	N/A
SSM Health Designee	1800 2nd St	New Glarus	WI	53574	527-5296	N/A	N/A

LOSS CONTROL/SAFETY									
Jeff Sturdevant	313 2nd Street	New Glarus	WI	53574	indef.	indef.	527-3680	558-5770	sturdevant@newglaruspolice.com
Kelsey Jenson	319 2nd Street	New Glarus	WI	53574	indef.	indef.	527-5973	N/A	ngclerk@newglarusvillage.com
Joe Cockroft	319 2nd Street	New Glarus	WI	53574	indef.	indef.	527-2097	558-5771	pwdirector@newglarusvillage.com
Lauren Freeman, Chair	319 2nd Street	New Glarus	WI	53574	indef.	indef.	527-5971	N/A	administrator@newglarusvillage.com
Roger Truttman, President	PO Box 213	New Glarus	WI	53574	indef.	indef.	212-6785	212-6785	rtruttman@newglarusvillage.com

DESIGN REVIEW COMMITTEE									
Kaye Gmur, Chair	PO Box 191	New Glarus	WI	53574	3 years	4/30/2026	527-2533	287-4700	klgmur@gmail.com
Jacqueline Judd	500 4th Avenue	New Glarus	WI	53574	3 years	4/30/2026	636-3241	N/A	jackie.judd.scheurer@gmail.com
Pat Thorson	713 1st Street	New Glarus	WI	53574	3 years	4/30/2026	527-6024	N/A	wxframe@tds.net
Laci Bainbridge	307 Heidi Court	New Glarus	WI	53574	3 years	4/30/2026	417-331-3272	N/A	larissabainbridge@gmail.com
Larry Stuessy	318 2nd Ave	New Glarus	WI	53574	2 years	4/30/2025	527-4155	N/A	lstuessy@newglarusvillage.com

*contacted, no response

**VILLAGE OF NEW GLARUS
2023 COMMITTEE APPOINTMENTS**

PLAN COMMISSION

				TERM	EXPIRES	PRIMARY #	SECONDARY #	EMAIL		
Roger Truttman, Chair	PO Box 213	New Glarus	WI	53574	2 years	4/30/2025	212-6785	212-6785	rtruttmann@newglarusvillage.com	Must be Village President
Chuck Phillipson	PO Box 82	New Glarus	WI	53574	2 years	4/30/2024	558-4610	N/A	cphillipson@newglarusvillage.com	Trustee - Appointed by 2/3
Beth Alderman	612 4th Ave	New Glarus	WI	53574	3 years	4/30/2024	527-4835	N/A	bethalderman62@yahoo.com	vote of Village Bd
Bekah Stauffacher	719 5th Street	New Glarus	WI	53574	3 years	4/30/2026	527-2095	N/A	bekah@swisstown.com	
Tara Wilde	182 Valle Tell Dr.	New Glarus	WI	53574	3 years	4/30/2026	558-4940	527-4005	WildeT@FirstWeber.com	5 Citizen members
Mike Marty	1018 1st St	New Glarus	WI	53574	3 years	4/30/2024	209-5284	N/A	mmarty@newglarusvillage.com	appt'd by President
Suzi Janowiak	PO Box 142	New Glarus	WI	53574	3 years	4/30/2024	558-4558	N/A	suzij2001@yahoo.com	confirmed by Board

JOINT ETZ COMMISSION

Roger Truttman, Chair	PO Box 213	New Glarus	WI	53574	N/A	N/A	212-6785	212-6785	rtruttmann@newglarusvillage.com	
Bekah Stauffacher	719 5th Street	New Glarus	WI	53574	N/A	N/A	527-2095	N/A	bekah@swisstown.com	
Suzi Janowiak	207 2nd Street	New Glarus	WI	53574	N/A	N/A	527-4220	N/A	suzij2001@yahoo.com	
Robert Elkins (T-NG)	PO Box 448	New Glarus	WI	53574	N/A	N/A	527-2390	219-0857	elkinds.robert.w@gmail.com	
Jim Hoesly (T-NG)	PO Box 448	New Glarus	WI	53574	N/A	N/A	527-2390	636-0073	jhoesly@townofnewglarus.com	
Chris Narveson (T-NG)	PO Box 448	New Glarus	WI	53574	N/A	N/A	527-2390	636-3495	cnarveson@townofnewglarus.com	
VACANT (T-Exeter)		Belleville	WI	53508	N/A	N/A				
Paul O'Connor (T-Exeter)	N8114 Buol Rd	Belleville	WI	53508	N/A	N/A	354-4605	N/A		
Ted Fahey (T-Exeter)	W3858 Fahey Rd	Belleville	WI	53508	N/A	N/A	424-6331	N/A		

HISTORICAL PRESERVATION

Larry Stuessy	318 2nd Ave	New Glarus	WI	53574	2 years	4/1/2025	527-4155	N/A	lstuessy@newglarusvillage.com	All 7 members appointed by President, confirmed by Bd.
Victoria Fuller	707 1st Street	New Glarus	WI	53574	3 years	4/30/2024	520-2303	N/A	hellomusic42@gmail.com	
Tim Usher	701 3rd Avenue	New Glarus	WI	53574	3 years	4/30/2025	527-2469	N/A	tmush53@gmail.com	If available should consist of
Barbara Anderson	PO Box 1	New Glarus	WI	53574	3 years	4/30/2026	527-5146	558-8767	grammybarb@tds.net	Trustee, an architect,
Bekah Stauffacher	719 5th Street	New Glarus	WI	53574	3 years	4/30/2026	527-2095	N/A	bekah@swisstown.com	historian, a real estate
Kim Tschudy	PO Box 416	New Glarus	WI	53574	3 years	4/30/2025	527-5637	N/A	milroad@yahoo.com	broker & 3 citizen members
VACANT		New Glarus	WI	53574	3 years	4/30/2026				
Robert Elkins (Ex-Officio)	PO Box 247	New Glarus	WI	53574	4 years	4/30/2026	527-2803	N/A	elkins.robert.w@gmail.com	*contacted no response

TOURISM COMMISSION

						State Stat.				
Tori Hutchinson	600 1st St	New Glarus	WI	53574	2 year	4/30/2025	626-2300	N/A	seek@hutchandhide.com	
Brianna Lenzlinger (Chalet Landhaus)	PO Box 878	New Glarus	WI	53574	2 year	4/30/2025	527-5234	N/A	briana@chaletlandhaus.com	Include 1 hotel/motel rep and 4 citizens
Beth Luchsinger	318 9th Avenue	New Glarus	WI	53574	2 year	4/30/2025	206-7412	N/A	beth.luchsinger@yahoo.com	
Roger Truttman	518 4th Avenue	New Glarus	WI	53574	2 year	4/30/2025	212-6785	N/A	rtruttmann@newglarusvillage.com	Shall meet by 5/1 to elect Chair & Officers
Brad Beal	PO Box 266	New Glarus	WI	53574	2 year	4/30/2025	527-2324	N/A	blbeal@tds.net	

LIBRARY BOARD

Linda Hiland [Pres]	N/A	N/A	N/A	N/A	3 years	4/30/2024	N/A	N/A	libraryboard@ngpl.org	1 Trustee and 6 Citizens,
Beth Blahut	N/A	N/A	N/A	N/A	3 years	4/30/2025	N/A	N/A	libraryboard@ngpl.org	2 members can be from adjacent Towns Citizen
Tiffany Kuenzi	N/A	N/A	N/A	N/A	3 years	4/30/2025	N/A	N/A	libraryboard@ngpl.org	Citizens appt'd by Pres. & confirmed by Bd.
Suzi Janowiak	N/A	N/A	N/A	N/A	3 years	4/30/2024	N/A	N/A	libraryboard@ngpl.org	members elect officers
Shelly Truttman	N/A	N/A	N/A	N/A	3 years	4/30/2026	N/A	N/A	libraryboard@ngpl.org	Trustee Apptd Annually Pres
Daniel Ramirez	N/A	N/A	N/A	N/A	3 years	4/30/2026	N/A	N/A	libraryboard@ngpl.org	Confirmed by Board
Larry Stuessy	N/A	N/A	N/A	N/A	2 years	4/30/2025	N/A	N/A	libraryboard@ngpl.org	

**VILLAGE OF NEW GLARUS
2023 COMMITTEE APPOINTMENTS**

APPEALS BOARD

				Term	Expires				
Bill Bigler PO Box 255	New Glarus	WI	53574	3 years	4/30/2024	558-5836	N/A	wbigler43@yahoo.com	
Beth Luchsinger 318 9th Avenue	New Glarus	WI	53574	3 years	4/30/2024	206-7412	N/A	beth.luchsinger@yahoo.com	
Peggy Blumer 513 4th Avenue	New Glarus	WI	53574	3 years	4/30/2026	212-7966	N/A	sctpsb69@gmail.com	
Charles Phillipson, CHAIR 400 4th Avenue	New Glarus	WI	53574	3 years	4/30/2024	527-2038	N/A	cphillipson@newglarusvillage.com	
Mike Ganshert PO Box 871	New Glarus	WI	53574	3 years	4/30/2026	527-2701	558-0467	irishpiper3@gmail.com	
Randy Kruse (1st Alternate) 219 Durst Rd	New Glarus	WI	53574	3 years	4/30/2026	527-2769	N/A	dvmkruse@gmail.com	
Monika Pernot(2nd Alternate) 300 5th Ave,Box 798	New Glarus	WI	53574	3 years	4/30/2026	527-5028	N/A	rpernot@wekz.net	*contacted, no response

TREE BOARD

Greg Thoemke, Chp 707 1st Street	New Glarus	WI	53574	2 years	4/30/2025	575-6888	N/A	gt4ng@yahoo.com
Forester (Paul Jennrich) 201 5th Street	New Glarus	WI	53574	indef.	N/A	527-5833	274-7600	treeguy@tds.net
PW Director (Joe Cockroft) 319 2nd St	New Glarus	WI	53574	indef.	N/A	558-5771	527-2097	pwdirector@newglarusvillage.com
Richard Irland, Citizen 419 13th Avenue	New Glarus	WI	53574	2 years	4/30/2025	214-0039	N/A	irlands@charter.net

NG FIRE DIST (July - June)

				Term	Expires				
John Ott, Chp (T NG) N9096 Cty Trk O	New Glarus	WI	53574	3 years	2026	235-1204	N/A	johnburtonott@gmail.com	One Citizen and 1 trustee
Michael Bell 1018 Tower Circle	New Glarus	WI	53574	2 years	2024	214-4224	N/A	mbell@newglarusvillage.com	(appointed by the bd)
Skyler Myers (T Perry) 194 Tyvand Rd	Blanchardville	WI	53574	3 years	2026	354-7576	N/A	smyers@thebankofnewglarus.bank	
Brad Beal(V NG) 717 9th Ave	New Glarus	WI	53574	3 years	2024	527-2324	N/A	blbeal@tds.net	
Dusten Hoesly (T NG) N/A	New Glarus	WI	53574	3 years	2024	212-8362	N/A	hoesly63@gmail.com	
Malcolm Austin (T Primrose) 461 Hwy. 92	Belleville	WI	53508	3 years	2025	712-1603	636-5279	malcolmaustin@msn.com	
Ronald Erickson (T York) W7307 Hwy 39	New Glarus	WI	53574	3 years	2025	527-2726	N/A	merrickson@tds.net	
Kent Anderson (Secretary, not apt.) N/A	New Glarus	WI	53574	N/A	N/A	N/A	N/A	banderso@tds.net	

BOARD OF REVIEW

Entire Village Board

COMMUNITY DEVELOPMENT AUTHORITY

Greg Thoemke (CHR) 707 1st Street	New Glarus	WI	53574	4 years	4/30/2027	575-6888	N/A	gt4ng@yahoo.com	[succeeding terms shall be 4 years
Dave Wyttenbach 400 Edelweiss	New Glarus	WI	53574	4 years	4/30/2027	527-5621	N/A	dwytenbach@ub-t.com	for non-board members
David Staats 1013 1st St	New Glarus	WI	53574	4 years	4/30/2027	636-9666	N/A	hdhuntr@outlook.com	or board members run with term]
Carol Hassemmer 818 10th Avenue	New Glarus	WI	53574	4 years	4/30/2027	535-2225	N/A	chassem1@usa.net	
Mike Marty (VB rep) 1018 1st St	New Glarus	WI	53574	N/A	4/30/2024	209-5284	N/A	mmarty@newglarusvillage.com	
Peggy Kruse (VB rep) 219 Durst Rd	New Glarus	WI	53574	N/A	4/30/2025	527-2769	444-9346	pkruse@newglarusvillage.com	
Mark Janowiak 207 2nd Street	New Glarus	WI	53574	4 years	4/30/2027	527-4220	N/A	prg@tds.net	2 shall be Board members

ELECTION OFFICIALS-APPOINTED IN DECEMBER 2023

						FC - First choice, rest are alternates			
Carol Thompson - FC 519 8th Avenue	New Glarus	WI	53574	2 year	12/31/2025	527-2799	N/A	ctom@tds.net	Unaffiliated
Dawn Johnson - FC 1006 Tower Circle	New Glarus	WI	53574	2 year	12/31/2025	527-4252	N/A	glady9@tds.net	Unaffiliated
Jane Phillipson - FC PO Box 82	New Glarus	WI	53574	2 year	12/31/2025	527-2038	608-214-2130	cjp@tds.net	Democratic
Elizabeth Disch - FC 300 12th Ave	New Glarus	WI	53574	2 year	12/31/2025	438-2171	N/A	thought28@yahoo.com	Democratic
Barb Peterson - FC W3290 Schaefer Rd	Belleville	WI	53508	2 year	12/31/2025	695-0605	N/A	barb@xweider.com	Republican
Carole Powers - FC 1013 1st St	New Glarus	WI	53574	2 year	12/31/2025	217-841-7096	N/A	cdpowers0027@gmail.com	Republican
Judy Renner - FC 1415 2nd St Unit B	New Glarus	WI	53574	2 year	12/31/2025	436-4904	N/A	mjrenner@tds.net	Republican
Sue Hall W4383 Schrade Rd	Monroe	WI	53566	2 year	12/31/2025	206-6916	N/A	shamrocksusie53566@yahoo.com	Republican
Lisa Bowers N9221 Wild Oak Rd	Belleville	WI	53508	2 year	12/31/2025	212-7702	N/A	LLbowers28@gmail.com	Republican
Shirley Lueschow 913 10th Avenue	New Glarus	WI	53574	2 year	12/31/2025	527-2049	N/A	slueschow@charter.net	Unaffiliated
Stephanie Ganshert 306 Durst Rd.	New Glarus	WI	53574	2 year	12/31/2025	527-2701	N/A	ganshert2@tds.net	Unaffiliated
Beth Luchsinger 318 9th Avenue	New Glarus	WI	53574	2 year	12/31/2025	527-2089	608-206-7412	Beth.Luchsinger@yahoo.com	Unaffiliated
Duane Bell 709 Haslen	New Glarus	WI	53574	2 year	12/31/2025	558-6226	N/A	duanebell@gmail.com	Unaffiliated
Eileen Bell 709 Haslen	New Glarus	WI	53574	2 year	12/31/2025	558-6228	N/A	eileenbell75@gmail.com	Unaffiliated
Ann Lahey PO Box 291	New Glarus	WI	53574	2 year	12/31/2025	214-1114	N/A	aziltner@tds.net	Unaffiliated
Petra Streiff 319 2nd Ave	New Glarus	WI	53574	2 year	12/31/2025	527-4155	N/A	petrastreiff0@gmail.com	Unaffiliated

VILLAGE OF NEW GLARUS

2023 COMMITTEE APPOINTMENTS

Barb Anderson PO Box 1	New Glarus	WI	53574	2 year	12/31/2025	527-5146	558-8767	grammybarb@tds.net	Unaffiliated
Denise Anton Wright 418 6th Ave	New Glarus	WI	53574	2 year	12/31/2025	527-4917	608-636-4208	jdwright2@tds.net	Unaffiliated
Joanna Landry 201 2nd St	New Glarus	WI	53574	2 year	12/31/2025	333-9992		joanne@joannelandry.org	Unaffiliated
Monica Schober 1119 8th St/PO Box 515	New Glarus	WI	53574	2 year	12/31/2025	214-0028	N/A	mschober@charter.net	Unaffiliated

EMERGENCY GOV'T DIR

					Home #		Work #		
Jeff Sturdevant	New Glarus	WI	53574		527-3680		558-5770		sturdevant@newglaruspolice.com
ASSISTANT: Joe Cockroft	New Glarus	WI	53574		527-2097		558-5771		pwdirector@newglarusvillage.com

FORRESTER

Paul Jennrich 201 5th Street	New Glarus	WI	53574		527-5833		274-7600		treeguy@tds.net
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PERSONNEL DIRECTOR

Lauren Freeman 319 2nd Street	New Glarus	WI	53574				527-5971		Administrator@newglarusvillage.com
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WEED COMMISSIONER

Mike Davis	New Glarus	WI	53574				558-8888		mmdavis@tds.net
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GREEN CTY DEVELOPMENT CORP.

Lauren Freeman 319 2nd Street	New Glarus	WI	53574				527-5971		Administrator@newglarusvillage.com
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NEW GLARUS ECONOMIC DEVELOPMENT

Lauren Freeman 319 2nd Street	New Glarus	WI	53574				527-5971		Administrator@newglarusvillage.com
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PARLIMENTARIAN

Lauren Freeman 319 2nd Street	New Glarus	WI	53574				527-5971		Administrator@newglarusvillage.com
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PRESIDENT PRO-TEM

Peg Kruse 219 Durst Rd	New Glarus	WI	53574				527-2769		pkruse@newglarusvillage.com
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CHAMBER REP.

Lauren Freeman 319 2nd Street	New Glarus	WI	53574				527-5971		Administrator@newglarusvillage.com
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FRIENDS OF THE CHALET OF GOLDEN FLEECE REP

Lauren Freeman 319 2nd Street	New Glarus	WI	53574				527-5971		Administrator@newglarusvillage.com
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TID JOINT REVIEW BOARD REP

Roger Truttman 518 4th Avenue	New Glarus	WI	53574				212-6785		rtruttman@newglarusvillage.com
Dave Wyttenbach, Citizen Rep									